



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Board Meeting Agenda
Posted Monday, September 11, 2023

Date: Thursday, September 14, 2023
Location: 955 Inspiration Place, Redding
Community Room
Open Session 5:45pm

Meeting called to order by Presiding Officer
Roll Call/Establish Quorum:

Jonathan Sheldon, President	_____	Jean Hatch, Vice President	_____
Sharon Hoffman - Spector, Treasurer	_____	Tiffany Blasingame, Secretary	_____
Antonio Cota, Community Member	_____	David Skinner, Parent Rep Member	_____
Daria O'Brian, Community Member	_____		

Additional Non-Voting Participants:

Lane Carlson, Executive Director	_____	Shelley Tan, Special Ed Director	_____
Carol Wahl, Principal	_____	Sophia Zaniroli, Vice Principal	_____
Rebecca Lahey, Staff Liaison	_____	Robyn Stamm, Business Service Provider	_____

Director Report:	(5 Min)
Principal Report:	(5 Min)
Vice Principal Report:	(5 Min)
Staff Liaison Report:	(5 Min)
Governing Board Report:	(10 Min)
Governing Board Correspondence:	(5 Min)

Public Forum:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 8/10/2023 Governing Board Minutes
- 1.2 Approve August 2023 Warrants
- 1.3 Approve RSA Donation
- 1.4 Approve Middle Sch Musical Director & Drama Elective Instructor Job Description – 2nd Read
- 1.5 Approve Disposal of Outdated Library Books
- 1.6 Approve 2023/24 Members of the Finance Committee
- 1.7 Approve 2023/24 Members of the Foundation for Promoting Arts Education
- 1.8 Approve 2023/24 RSA/MTSS Special Education Service Agreements
 - 1.8.1 *RSA/Breslin Occupational Therapy MOU (Occupational Therapy Services)

REGULAR AGENDA

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

Discussion/Action Agenda

Financial Reporting

- 2.1 Discussion/Action: 2022/23 Unaudited Actuals (10 Min)
- 2.2 Discussion/Action: 2023/24 General Extra Duty Stipend Salary Schedule – Amended (10 Min)
- 2.3 Discussion/Action: 2023/24 Classified Salary Schedule (5 Min)
- 2.4 Discussion/Action: Update Authorized Signers on the Umpqua High School Student Body Bank Account:
 - 2.4.1 Remove Sarah Spaschak as authorized signer on the High Sch Student Body Account
 - 2.4.2 Add Diana Ruvalcaba as authorized signers on the High Sch Student Body Account

General Reporting

- 2.5 Discussion: High School Building Committee Update (10 Min)
- 2.6 Discussion: School Site Safety Committee Meeting Update (10 Min)
- 2.7 Discussion/Action: Set Date for Governing Board Goal Setting Meeting (5 Min)
- 2.8 Discussion: Review of RSA LiveBinder (10 Min)

Personnel Reporting

- 2.9 Discussion: 2023/24 Executive Director Goals (10 Min)

Meeting Adjournment:

Next Regular Meeting:

Date: Thursday, October 12, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Main Office at 530-247-6933 for assistance. Notification at least 48 hours before the meeting will enable the school to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Item 1.1 – August 10, 2023 Governing Board Minutes

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Minutes.

BACKGROUND:

See Attached Minutes

REFERENCE:



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Un-Adopted Board Meeting Minutes

Thursday, August 10, 2023

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jonathan Sheldon, President	<u> X (arrived @ 5:50 p.m.)</u>
Jean Hatch, Vice President	<u> X</u>
Sharon Hoffman - Spector, Treasurer	<u> AB</u>
Tiffany Blasingame, Secretary	<u> X</u>
David Skinner, Parent Representative	<u> X</u>
Daria O'Brien, Community Member	<u> X</u>
Antonio Cota, Community Member	<u> X</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u> X</u>
Shelley Tan, Special Ed Director	<u> X</u>
Carol Wahl, Principal	<u> X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u> X</u>
Robyn Stamm, Business Serv Provider	<u> X</u>
Rebecca Lahey, Staff Liaison	<u> X</u>

Board Recorder: Adel Morfin

Onsite Guests:

DIRECTORS REPORT:

- **Lane Carlson:**
Welcomed Shelley Tan as RSA’s new Special Education Director. Admin and teaching staff have been participating in professional development trainings the last couple of days, including a half day school culture training hosted by SCOE. Lane reported RSA has received its initial WASC accreditation status which is good through 6/2026. This accreditation will allow RSA to provide A-G accredited courses to its high school students. RSA hosted an Art & Music Camp 7/31 – 8/4. The camp was funded using Expanded Learning Opportunity Program (ELOP) funds and available to all families. RSA also plans to partner with Shasta YMCA to continue to provide after school care for families and use ELOP funds to help support families in need. Lane reported he is working to gather documentation required by Ziegler for the bond financing of the high school expansion. He requested each board member provide a short biography of themselves and their relationship to RSA. This information will be shared with Ziegler.

PRINCIPAL REPORT:

- **Carol Wahl:**
Nothing to report at this time

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**
Reported working on school schedules and planning for upcoming staff development training. She reported attending a school culture training on Monday and shared the information with teaching staff at Wednesdays staff development training.

STAFF LIAISON REPORT:

- Rebecca Lahey:

The team building training on Wednesday went well and teachers really enjoyed it. She stated teaching staff is getting ready to start the new school year.

GOVERNING BOARD REPORT:

- **Tiffany Blasingame:** Reported she is excited to volunteer her time again on the RSA Christmas parade float.
- **Jean Hatch:** Reported she is not planning to attend September's board meeting due to a planned medical procedure.
- **Jonathan Sheldon:** Nothing to report at this time
- **David Skinner:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 6/20/2023 Governing Board Minutes
- 1.2 Approve June & July 2023 Warrants
- 1.3 Approve 2023-2025 McConnell Lease Amendment No 6 Rent Schedule Proposal
- 1.4 Approve 2023-2027 College & Career Access Pathways (CCAP) Agreement with Shasta-Tehama-Trinity Community College – Amended
- 1.5 Approve Annual 2023/24 TCDE Alliance for Teacher Excellence Induction Program MOU
- 1.6 Approve 2023/24 RSA/MTSS Special Education Service Agreements
 - 1.6.1 RSA/Chrysalis Charter School MOU (Nurse & Psych Services)
 - 1.6.2 RSA/Phoenix Charter Academy MOU (Nurse Services)
 - 1.6.3 *RSA/Mountain Valley JPA MOU (Occupational Therapy Services)
 - 1.6.4 RSA/Redding STEM Academy MOU (Nurse Services)
 - 1.6.5 RSA/Shasta Charter Academy MOU (SLP & Psych Services)
 - 1.6.6 *RSA/Shasta County SELP MOU (DHH Services)
- 1.7 Approve 2023/24 Spring Release Consolidated Application Report & Budget
 - 1.7.1 Certification of Assurance
 - 1.7.2 Protective Prayer Certification
 - 1.7.3 Title 1; Part A
 - 1.7.4 Title 2; Part A
 - 1.7.5 Title 4

Lane Carlson reported that Consent Agenda Item 1.6.3 RSA/Mountain Valley JPA MOU (Occupational Therapy Services) was recently canceled due to Mountain Valley JPA staffing shortage. RSA is in the process of reaching out to another outside vendor for occupational therapy services and plans to bring a new contract to the board next month for approval.

Daria O'Brien moved to approve the consent agenda as listed, with the exception of Consent Agenda Item 1.6.3. The motion was seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: 2023/24 Election of Governing Board Executive Officers

Lane Carlson reported that although Sharon Hoffman – Spector was not in attendance, she had previously expressed interest in serving as the Governing Board Treasurer.

The Governing Board annually elects its executive officers. Members of the Governing Board nominated themselves for available positions:

Jonathan Sheldon – Board President

Jean Hatch – Vice President

Sharon Hoffman - Spector – Treasurer

Tiffany Blasingame - Secretary

David Skinner moved to approve the 2023/24 Governing Board Executive Officers as discussed, seconded by Daria O'Brien. Vote 6 Ayes: 0 Nays.

2.2 Discussion/Action: 2023/24 Governing Board Meeting Dates

The Governing Board discussed the proposed 2023/24 board meeting dates as listed and recommended moving the proposed Tuesday, November 7th meeting to Thursday, November 16th instead.

Thursday, September 14, 2023

Thursday, October 12, 2023

Thursday, November 16, 2023

Thursday, December 14, 2023

Thursday, January 11, 2024

Thursday, February 8, 2024

Thursday, March 14, 2024

Thursday, April 11, 2024

Thursday, May 9, 2024

Thursday, June 13, 2024

*Thursday, June 20, 2024 (Special Meeting)

The dates are based on the prior year board meeting schedule and correspond with reporting deadlines.

Tiffany Blasingame moved to approve the 2023/24 Governing Board Meeting Dates as discussed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.

2.3 Discussion/Action: High School Building Committee Update

2.3.1 Approval of formation of RSA Facilities, LLC, to Assist with Facilities Financing

Lane Carlson reported having spoken with legal counsel and Ziegler Bond Group and it was recommended that RSA form a single member LLC, named RSA Facilities, LLC. Under the LLC, RSA Facilities would be the high school property owner, allowing RSA, Inc. the option to sell the property in the future. The LLC also offers limited liability protection to the school and qualifies the building for SB740 funding, which could help offset a percentage of RSA, Inc. lease and utility expenses

Lane reported there is also an annual \$800 franchise tax fee with the state.

Tiffany Blasingame moved to approve the formation of RSA Facilities, LLC, to Assist with Facilities Financing, seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

2.3.2 Approval of Operating Agreement of RSA Facilities, LLC, and Designation of Executive Director as Initial Manager

Lane Carlson reported the proposed operating agreement had been drafted by legal counsel and would make RSA, Inc. the sole member of RSA Facilities, LLC and designate Executive Director, Lane Carlson, as the initial manager of the LLC.

Daria O'Brien moved to approve the Operating Agreement of RSA Facilities, LLC, and Designation of Executive Director as Initial Manager. The motion was seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

2.3.3 Approve Official Intent Resolution 2023-24-01 for RSA Reimbursement of Building Related Expenditures from Bond Financing Proceeds

Lane Carlson reported the proposed resolution is similar to the one brought to the board from the original project a few years back. The purpose of the resolution is to reimburse RSA for any building expenses incurred between now and the closing of the bond agreement out of the proceeds from the bond financing. Example of expenses could include surveying costs, grading fees, etc.

Robyn Stamm stated that a budget adjustment would be made at 1st interim to reflect any of the costs and reimbursements associated with the project.

Jonathan Sheldon moved to approve the Official Intent Resolution 2023-24-01 for RSA Reimbursement of Building Related Expenditures from Bond Financing Proceeds. The motion was seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

2.4 Discussion/Action: Update Authorized Signers on the RSA Umpqua Bank Accounts:

2.4.1 Remove Lisa Stewart as authorized signer on the Main Checking Account

2.4.2 Add new Board Treasurer as authorized signer on the Main Checking Account

2.4.3 Remove Lisa Stewart as authorized signer on the K-8 Student Body Account

2.4.4 Add new Board Treasurer & Sophia Zaniroli as authorized signers on the K-8 Student Body Account

RSA seeks approval in order to remove Lisa Stewart as authorized signer on the Umpqua Main Checking Account and K-8 Student Body Account. RSA will add Board Treasurer, Sharon Hoffman-Spector, as authorized signer in her place to both accounts. RSA also plans to add Sophia Zaniroli as a new authorized signer on the K-8 Student Body Account.

Existing signers will remain on the Umpqua account as listed:

Main Checking Account: Lane Carlson and Jean Hatch

K-8 Student Body Account: Jean Hatch, Lane Carlson, Carol Wahl, and Audelia Morfin

Jonathan Sheldon moved to approve the updated Authorized Signers on the RSA Umpqua Bank Accounts as listed, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

2.5 Discussion/Action: Update Authorized Signers on the RSA Tri-Counties Bank Savings Account

2.5.1 Remove Lisa Stewart as authorized signer on the Scholarship Account

2.5.2 Add new Board Treasurer as authorized signer on the Scholarship Account

RSA seeks approval in order to remove Lisa Stewart as authorized signer on the Tri Counties Scholarship Savings Account. RSA will add Board Treasurer, Sharon Hoffman-Spector, as authorized signer in her place.

Existing signers will remain on the account as listed: Lane Carlson, Jean Hatch, Audelia Morfin, and Carol Wahl.

Antonio Cota moved to approve the updated Authorized Signers on the RSA Tri-Counties Bank Savings Account as listed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.

2.6 Discussion/Action: 2023/24 High School Graduation Requirements/Course Catalog

Lane Carlson reported updating the High School Graduation Requirements/Course Catalog for the 2023/24 school year and reviewed the highlighted changes with the board. He noted an error on the "Electives" subject area and stated the units should reflect 40 credits vs. 50 credits. He plans to make the change to the final document before posting it.

Jean Hatch asked if the catalog had been vetted for A-G course approval. Lane stated the catalog meets state standards.

Daria O'Brien moved to approve 2023/24 High School Graduation Requirements/Course Catalog with said changes as discussed, seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

2.7 Discussion/Action: Policy Amendments

2.7.1 Bylaws & Articles of Incorporation

Lane Carlson reported the Policy Review Committee met on 6/26 to review the policies and updated the Bylaws to reflect the current school address vs. old Eureka site.

Tiffany Blasingame moved to approve the amendments to Bylaws & Articles of Incorporation as written, seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

2.7.2 Board Duties & Responsibilities: Delegation of Powers

Tiffany Blasingame reported the Policy Review Committee met on 6/26 to review the policies, cross referenced them with other polices, and updated them based on current RSA procedural practices. The changes were reviewed with the board.

David Skinner suggested adding “including curriculum” under Role of the Governing Board: Academic Performance Monitoring & Curriculum section, bullet seven. The sentence should read as “*The Board, or committee thereof, approves a comprehensive instructional program, including curriculum, to serve the educational needs of the charter school’s students.*” The board agreed with the suggested change and asked that it be reflected in the final document.

Daria O’Brien moved to approve the amendments to the Board Duties & Responsibilities: Delegation of Powers Policy with said changes as discussed, seconded by David Skinner. Vote 6 Ayes: 0 Nays.

2.7.3 Code of Ethics for Board Members

Jean Hatch reported the Policy Review Committee met on 6/26 to review the policies, as it had been a while since the policy had been updated. She reviewed the proposed changes with the board and suggested adding a signature line to the last page of Code of Ethics Policy and having each board member to sign it. The signature would serve as an accountability piece and acknowledgement of what’s expected by each board member.

The board agreed with the suggested change and asked that it be reflected in the final document.

David Skinner moved to approve the amendments to the Code of Ethics for Board Members Policy with said changes as discussed, seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

2.7.4 Procedure for Policy Adoption

Lane Carlson reported the Policy Review Committee met on 6/26 to review the policies, cross referenced them with other polices, and updated them based on current RSA procedural practices. The policy reflects minor changes that were reviewed with the board.

Jonathan Sheldon moved to approve the amendments to the Procedure for Policy Adoption, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

2.8 Discussion/Action: Middle Sch Musical Director & Drama Elective Instructor Job Description – 1st Read

The board reviewed the draft Middle Sch Musical Director & Drama Elective Instructor Job Description. Tiffany Blasingame suggested some additional minor changes that she would like reflected in the final draft.

A final copy of the job description will be presented on the consent agenda for final review next month.

The item was presented as informational only. No action was taken.

2.9 Discussion/Action: Establish Executive Director Evaluation Committee (Year 2)

The board discussed the upcoming evaluation of the Executive Director and agreed to keep the same evaluation committee members as last year, with the noted change of Jonathan Sheldon replacing Jean Hatch as Governing Board President this year.

2023/24 Evaluation Committee Members (Year 2 of 2)

Jonathan Sheldon – Board President

Rebecca Lahey – Teacher Representative

Tiffany Blasingame – Board Parent Representative

Daria O’Brien – Community Representative

Jean Hatch also recommended that Lane Carlson submit his goals to the board in September as part of his self-evaluation.

David Skinner moved to approve the 2023/24 Evaluation Committee Members as discussed, seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

2.10 Discussion/Action: Personnel Updates

New Hires:

- **Makayla Henderson – 8/15/2023 Paraprofessional**
- **Elizabeth Stoxen – 8/9/2023 Middle Sch Musical Director & Drama Elective Instructor**

Resignations:

- **Hillary Rogerson – 6/16/2023 Drama Elective Instructor**
- **Chelsea Steffensen – 7/27/2023 Elective Instructor**

Lane Carlson reported on the changes in personnel.

Tiffany Blasingame moved to approve the Personnel Updates as listed, seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

Final Meeting Comments:

Tiffany Blasingame reported she would not be in attendance for September’s meeting.

Jean Hatch suggested calling Eric Premack of CSDC and inquire if an upcoming Governing Board Training was planned in the area.

ADJOURNMENT:

Meeting adjourned at 6:50 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, September 14, 2023
 Time: 5:45 p.m.
 Location: Redding School of the Arts/Community Room
 955 Inspiration Place
 Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

 Jonathan Sheldon
 RSA Governing Board President

 Board Approval Date

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.2 – August 2023 Warrants

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Warrants

BACKGROUND:

REFERENCE:
See Attached Warrant Summary Report (ReqPay12C)

Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010968648	08/03/2023	Amazon, Inc	62-4100	High Sch Social Studies Textbooks	11,880.60	
			62-4310	HP Toner Cartridge	42.89	11,923.49
9010968649	08/03/2023	Bulk Bookstore 1 Lincoln Center	62-4310	Thematic Novels for CA & USA Theme		319.49
9010968650	08/03/2023	CARLSON, LANE B	62-4350	Art/Music Camp Lunch Supplies		165.55
9010968651	08/03/2023	CDW-Government LLC	62-5801	2023/24 Google Workspace for Education Plus		2,925.00
9010968652	08/03/2023	City of Redding Utilities Acct 0206257-8	62-5516	Jul 2023 Electricity/Sewer Utilities	4,449.12	
			62-5518	Jul 2023 Electricity/Sewer Utilities	811.11	5,260.23
9010968653	08/03/2023	Columbia Elem School District	62-5100	2022/23 Adaptive PE - Columbia		632.14
9010968654	08/03/2023	Lain's Carpet Care	62-5630	7/21 Annual Carpet Cleaning/Portables		2,109.00
9010968655	08/03/2023	MORFIN, AUDELIA	62-5211	JUL 2023 MILEAGE		54.04
9010968656	08/03/2023	Rainbow Resource Center	62-4100	ELA/Reading/Writing Student Workbooks		1,844.96
9010968657	08/03/2023	Shasta County Office of Ed Attn: Business Office	62-5100	2023 DHS Serv Qtr 4 3/27 - 6/8		540.05
9010969320	08/11/2023	ACCU-Print	62-5870	Jul 2023 Fingerprint Rolling Service Fee		144.00
9010969321	08/11/2023	Amazon, Inc	62-4310	Academic Planner & Tabs	21.71	
				Classroom Supplies	18.86	
				Library Books	691.71	
				SCOE Math Grant: Building Thinking Class in Math	143.60	875.88
9010969322	08/11/2023	California Safety Company, Inc	62-5630	6/5 Alarm Service Call 1	47.50	
				6/5 Alarm Service Call 2	62.50	
				Aug 2023 Alarm Fees & Annual UL Fire Certificate	470.00	580.00
9010969323	08/11/2023	Charter Communications	62-5910	Aug 2023 Telephone Service		736.28
9010969324	08/11/2023	City of Redding Utilities Acct 0210456-0	62-5517	Jul 2023 Garbage Utility Services		721.51
9010969325	08/11/2023	Eide Bailly LLP	62-5820	6/30/23 Audit Progress Billing		3,475.00
9010969326	08/11/2023	Generation Genius, Inc.	62-5801	2023/24 Generation Genius Sch License		995.00
9010969327	08/11/2023	Intrado Interactive Serv Corp. Education Division	62-5801	2023/24 School Messenger Website Renewal		1,512.00
9010969328	08/11/2023	Math-U-See Inc.	62-4100	WriteShop Writing Curriculum		9,725.61
9010969329	08/11/2023	McGraw-Hill Education, Inc.	62-4100	Wonders Your Turn Practice Books - 2nd Gr		80.03
9010969330	08/11/2023	Mountain Valley Special Ed JPA Business Department	62-5100	2023 Final Adj - SpEd Occupational Services		3.15
9010969331	08/11/2023	North State Parent Magazine	62-5840	Parent Magazine Advertisement		275.00
9010969332	08/11/2023	Paint Marts	62-4540	Paint for Middle Sch Wing Touch Up	109.70	
				Paint for Sch Railings Touch Up	124.37	234.07
9010969333	08/11/2023	San Diego County Office of Ed	62-5200	EPO Course Registration		600.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010969334	08/11/2023	Snow Mountain Natural Spring Water, Inc.	62-5610	Jul 203 Water Dispenser Rental for Science Portable 1		12.00
9010969335	08/11/2023	The I Love U Guys Foundation	62-5200	8/14 Standard Resp & Reunification Training		6,000.00
9010969336	08/11/2023	UBEO West Business Services	62-5620	2023/24 Qtrly Copier Lease/Usage		6,861.93
9010969337	08/11/2023	US OMNI & TSACG Compliance Ser	62-5860	Jul 2023 TSA Admin Compliance Services		15.00
9010969338	08/11/2023	W. W. Norton & Company, Inc.	62-4100	Webs of Humankind: Social Studies Textbooks		3,208.45
9010969909	08/17/2023	State Water Res Control Board Storm Water Section	62-5830	Storm Water Application ID 564592 Fee		652.00
9010969910	08/17/2023	Amazon, Inc	62-4310	Classroom Supplies	23.58	
				Epson Photo Printer Ink	93.79	
				Sensory Room Supplies	622.57	
				SpEd/ Instruction Materials	115.38	
				Utility Cart & Timecity iPad Cases	814.64	
			62-4400	DuroMax Gas Powered Generator	944.89	2,614.85
9010969911	08/17/2023	Cengage Learning, Inc	62-4100	Nat Geo Reach ELA Student Licenses Grade 2nd -3rd		45.89
9010969912	08/17/2023	Cheng & Tsui Company Inc Dept 7000	62-4100	Integrated Chinese Textbooks for High Sch		939.22
9010969913	08/17/2023	City of Redding/Finance Div City Treasurer	62-5630	5/18 Fire Inspection		101.00
9010969914	08/17/2023	Consolidated Elect Distr, Inc	62-4540	Flour Bulbs for Classrooms		127.09
9010969915	08/17/2023	Department of Justice Account Office/Cashiering Unit	62-5870	Jul 2023 DOJ Livescan Fingerprinting Apps		256.00
9010969916	08/17/2023	GERLACH, SUZANNAH A	62-4310	Purple File Folders		16.08
9010969917	08/17/2023	Lawrence & Associates David A. Lawrence, Inc.	62-5830	Phase 1 Environmental Site Assessment		3,815.00
9010969918	08/17/2023	NOBLE, SHERI R	62-4310	OhaPrints Insp Posters & Canvas	122.75	
				Unpaid Sales Tax	7.83-	114.92
9010969919	08/17/2023	ODP Business Solutions, LLC	62-4320	Original: Admin/Front Office Supplies	442.09	
				Replacement: Admin/Front Office Supplies	449.15	
				Return/Missing: Admin/Front Office Supplies	442.09-	
			62-4510	First Aid Office Supplies	286.77	735.92
9010970704	08/24/2023	Aeries Software, Inc.	62-5801	2023/24 Aeries Software & Communications License		7,681.10
9010970705	08/24/2023	Amazon, Inc	62-4310	Ceramic Wheel Cover (Trial Test)	49.31	
				File Folders & Notebook Paper	20.17	
				Loop Station & AC Adaptor	393.92	
				Motorola Radio Walki Talkie Headset w/ Mic	29.26	
				Power Adapters for White Board	166.59	
				Reorder: Coin Jar for Character Counts	47.61	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010970705	08/24/2023	Amazon, Inc	62-4310	Return: Coin Jar for Character Counts	101.85-	
				Split Audio Connectors & Guitar Rack for Music Prg	117.34	
				Whistles for Yard Duty	42.95	765.30
9010970706	08/24/2023	Anthony J. O'Donnell Anthony's Window Cleaning	62-5630	Aug 2023 Window Cleaning		3,995.00
9010970707	08/24/2023	Batteries Plus Bulbs	62-4510	Duracell Batteries		145.88
9010970708	08/24/2023	California Charter Schools JPA CharterSAFE	62-5400	Aug 2023 CharterSafe Premium/WC/Fire Pkg	20,541.00	
				Sep 2023 CharterSafe Premium/WC/Fire Pkg	20,541.00	41,082.00
9010970709	08/24/2023	California Safety Company, Inc	62-5630	5/19 Service Call for Heat Detector		292.06
9010970710	08/24/2023	CDW-Government LLC	62-4310	Belkin Store And Charge Station		
			62-4400	Replace: USB-C Docking Stations	209.14	
				Return: USB-C Docking Stations	209.14-	717.50
9010970711	08/24/2023	City of Redding/Permit Center	62-5830	Devlp Deposit for City Fee Est No. 23-03259		7,500.00
9010970712	08/24/2023	Columbia Elem School District	62-9500	2022/23 In-Lieu Property Tax Overpayment		8,025.00
9010970713	08/24/2023	Document Tracking Svcs, LLC	62-5801	2023/24 DocTracking Serv License Renewal		355.00
9010970714	08/24/2023	GERLACH, SUZANNAH A	62-4310	Scotch Painters Tape	12.17	
				White Cardstock	7.50	
				Xacto Pencil Sharpener	30.26	49.93
9010970715	08/24/2023	Karrie/David Harlow	62-4310	Consumable School Supplies		171.59
9010970716	08/24/2023	Mission Linen & Uniform Serv	62-5530	8/17 Logo Mat Laundry Service		172.02
9010970717	08/24/2023	ODP Business Solutions, LLC	62-4310	Classroom Supplies	49.94	
				Credit: K-2th Composition Books	2,040.53-	
				Original Order: Classroom Supplies	77.75	
				Original Order: K-2th Composition Books	2,040.53	
				Refund Reorder 1: Missing Crayons	40.15-	
				Refund: Missing Crayons	40.15-	
				ReOrder 1: Missing Crayons	40.15	
				ReOrder 2: Missing Crayons	40.15	
				Reorder: K-2th Composition Books	2,040.53	2,168.22
9010970718	08/24/2023	SCHACK, BLAKE	62-5610	U-Haul Rental of High Sch Furniture	81.28	
				United Rental: Steer Loader Tractor for Playgrnd Chips	251.85	333.13
9010970719	08/24/2023	Scholastic Inc. Magazines	62-4310	2023/24 K-8 Scholastic Magazine Subscription	2,608.60	

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Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010970719	08/24/2023	Scholastic Inc. Magazines	62-4310	Lynam Scholastic Magazine Subscription	536.79	
				Unpaid Sales Tax	198.67-	2,946.72
9010970720	08/24/2023	Shasta - Trinity Schools Insurance Group - Dental	62-3701	Sep 2023 Dental Preimiums	109.93	
			62-9551	Sep 2023 Dental Preimiums	6,266.01	6,375.94
9010970721	08/24/2023	Shasta - Trinity Schools Insurance Group - Vision	62-3701	Sep 2023 Vision Preimiums	22.50	
			62-9552	Sep 2023 Vision Preimiums	1,282.50	1,305.00
9010970722	08/24/2023	Shasta -Trinity Schools Insurance Group - Medical	62-3701	Sep 2023 Medical Preimiums	997.00	
			62-9550	Sep 2023 Medical Preimiums	54,527.00	55,524.00
9010970723	08/24/2023	The McConnell Foundation	62-5610	2023-24 Annual Facility Lease	200,000.00	
				2023-24 Facility Lease Credit Adj	20,000.00-	180,000.00
9010970724	08/24/2023	Tony/Tinyee Chang	62-4310	Consumable Sch Supplies		120.25
9010970725	08/24/2023	World Telecom & Surveillance Inc.	62-4510	5/24 Magnetic KeyCards for High Sch Staff		382.97
9010971610	08/31/2023	Amazon, Inc	62-4310	Bangson Mini Fridge for Sheridan Office	182.30	
				Ceramic Wheel Cover	183.33	
				Laminating Film	391.42	
				Library Decor Supplies/Furniture	643.59	
				SHARPIE Permanent Markers	94.32	
			62-4320	3 Ring Binder	42.89	
				Admin/Front Office Supplies	153.98	
				Return: Mailbox Organizer	20.05-	
				Return: Swingline Electric Stapler	80.43-	1,591.35
9010971611	08/31/2023	AMS.NET, Inc. c/o Fremont Bank	62-5801	Cisco Phone System Upgrade - 15%		2,490.00
				Progress Labor Billing		
9010971612	08/31/2023	BURKETT, THOMAS	62-4310	AC Adapter for Boss Loop Station	22.46	
				Clair de Lune Music Notes	4.93	
				Peavey Max Bass Amp Combo	321.74	
				ToneWood Amp for Elect Guitars	299.23	648.36
9010971613	08/31/2023	Cheng & Tsui Company Inc Dept 7000	62-4100	Integrated Chinese Textbooks for High Sch		1,197.51
9010971614	08/31/2023	City of Redding Development Services	62-5830	Planning App Fee for Amended Use Permit UP-11-07		2,572.50
9010971615	08/31/2023	City of Redding Utilities Acct 0206257-8	62-5516	Aug 2023 Electricity/Sewer Utilities	9,263.05	
			62-5518	Aug 2023 Electricity/Sewer Utilities	811.11	10,074.16
9010971616	08/31/2023	Follett School Solutions, Inc.	62-5801	2023/24 Destiny Library Manager Renewal		1,311.08
9010971617	08/31/2023	Grant Elementary Sch District	62-5100	7/10 - 7/13 Summer Camp Fee for Rustand	117.00	
				7/17 - 7/19 Summer Camp Fee for Rustand	78.00	
				7/31 - 8/3 Summer Camp Fee for Rustand	81.00	276.00
9010971618	08/31/2023	Kyla Shepherd	62-4310	Kiwi Crate 6 Month Subscription	128.38	
				Tinker Crate 6 Month Subscription	128.38	256.76

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Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010971619	08/31/2023	LYNAM, MELINDA	62-4310	Book & Tape Variety	34.79	
				Bookmarks & Stickers	50.37	
				Classroom Supplies	129.69	214.85
9010971620	08/31/2023	Mendes Supply Company	62-4515	Custodial Supplies		3,429.92
9010971621	08/31/2023	NCS Pearson Inc	62-5801	KABC-II Annual Scoring Subscription Psych		50.00
				Online Assessments		
9010971622	08/31/2023	ODP Business Solutions, LLC	62-4310	Classroom Office Supplies	57.04	
				Classroom Supplies	136.50	
				Composition Books: Middle Sch Drama	60.64	
				Credit Reorder1: Construction Paper & Drawing Paper	117.66-	
				Credit Reorder3: Art Supplies	320.64-	
				Dept Office Supplies	292.73	
				Graph Grid Pad	12.86	
				Markers & Highlighters	37.29	
				Original Order: General Art Supplies	438.30	
				Reorder1: Construction Paper & Drawing Paper	117.66	
				Reorder4: General Art Supplies	393.03	
				Return Reorder2: Violet Construction Paper	10.91-	
				Return/Reorder2: Drawing Paper	61.48-	
			62-4320	2022/23 Referral Forms (B/W)	429.00	1,464.36
9010971623	08/31/2023	Rainbow Resource Center	62-4100	Explode the Code & Reading Workbooks		955.08
9010971624	08/31/2023	SCHACK, BLAKE	62-4510	Clear Furniture Shrink Wrap	57.87	
				Microphone Cables	98.63	
			62-4540	Electrical Covers & Parts	57.74	214.24
9010971625	08/31/2023	Shannon Shelburne	62-4310	Cooking Elective Grocery Reimbursement	330.76	
				Kitchen Utensils & Supplies	43.60	
				Stainless Steel Hot Water Kettle	56.20	430.56
9010971626	08/31/2023	Shasta Union High School Dist Business Services	62-5940	Sep 2023 IT Management & Tech Support	9,570.00	
				Sep 2023 Hosted Cloud Server Services	1,861.75	11,431.75
9010971627	08/31/2023	Teacher Synergy, LLC	62-4310	Teachers Pay Teachers Gift Card		202.99
9010971628	08/31/2023	The Brass Reed	62-4310	Used Bennelt Mandonlin Case	160.88	
				Viola Oil	19.31	180.19
9010971629	08/31/2023	Timberline Heating & Air Conditioning	62-5630	HVAC Serv Call Rm 54 & Dry Storage Unit	205.00	
				HVAC Service Repair Call	135.00	340.00
9010971630	08/31/2023	Tony's Refrigeration, Inc.	62-5630	Comm RM Fridge Service Repair Call		145.00
9010971631	08/31/2023	U.S. Bank Corporate Payment Systems	62-4310	Home Depot - Cable Tie Mounts for Tech	29.74	

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ESCAPE ONLINE

Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010971631	08/31/2023	U.S. Bank Corporate Payment Systems	62-4310	Home Depot - Return Grout Mix Paddle	21.43-	
				Home Depot - Roap for Loop Grp SEL Training	37.56	
				Loucks Landscape Supp - Playgrnd Chips	968.25	
				Lowe's - 5-Tier Utility Shelf	52.56	
				Lowe's - 5-Tier Wire Utility Shelf	106.18	
				Wayfair: Schack Area Rug	410.40	
				Wipebook Flipchart	177.85	
			62-4320	Office Depot - Planner Calendar	26.22	
			62-4330	Costco - 8/14 Stand Resp Mtg	93.22	
				Costco - 8/9 Teacher Training	66.83	
				Fresh Fire Grill - 8/1 Bond Finance Mtg	225.46	
				Heavenly Donuts - 8/15 All Staff Mtg	111.92	
				Holiday Mkt - 8/9 Teacher Training	33.68	
				Las Dos Marias - 8/10 Board Mtg	151.44	
				Las Dos Marias - 8/14 Stand Resp Mtg	610.57	
				Mosaic - 8/1 Ziegler Bond Mtg Brekkfast	114.21	
				Raleys - 8/1 Bond Finance Mtg	32.56	
				Safeway - 8/15 Staff Mtg Supplies	150.81	
			62-4350	Costco - Break Room Supplies	174.24	
				Costco - Lunch Snacks for Art/Music Camp	76.94	
				Home Depot - Ceramic Studio Sink Bracket	33.85	
				Home Depot - Ceramic Studio Sink Hardware	14.43	
				Home Depot - Ceramic Studio Sink Plumb Parts	120.40	
				Home Depot - Misters for Ceramics Camp	187.63	
			62-4400	Costco: Epson Photo Printer	568.42	
			62-4515	Costco - Fabreze for Admin Bathroom	21.43	
			62-4540	Ace Hardware - Hardware for Table Cart	19.95	
				BulbConnection - Lamps for Mac 700's	594.12	
				Home Depot - Fender Washers	4.44	
				Home Depot - Spacer & Dowel for Wylie Guitars	16.32	
				Hunts Electric - HVAC Capacitor Portbl 1	37.54	
				Lowe's - Washers & Lock Nuts for Wylie Guitars	2.49	

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ESCAPE ONLINE

Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010971631	08/31/2023	U.S. Bank Corporate Payment Systems	62-4540	Valley Ace Hardware - Silicone & Mtn Hardware	32.26	
			62-5200	Airbnb - 11/7 CSDC Conf Lodgings - Carlson	645.26	
				Airbnb - 11/7 CSDC Conf Lodgings - Tan	645.26	
				Airbnb - 11/7 CSDC Conf Lodgings - Wahl & Zanrli	1,290.54	
				Disney Resort - ASBWorks Conf Lodging Dep - Morfin	166.73	
				Disney Resort - ASBWorks Conf Lodging Dep - Schex	166.72	
				United - 11/7 CSDC Conf Flight - Carlson	158.20	
				United - 11/7 CSDC Conf Flight - Tan	158.20	
				United - 11/7 CSDC Conf Flight - Wahl	158.20	
				United - 11/7 CSDC Conf Flight - Wahl & Zanrli	316.40	
			62-5610	Ace Hardware - Evap Cooler Rental for Portbl 1	64.20	
				Tarmac E-Z Storage - Piano Lab Equip Storage	1,540.00	
			62-5800	CA Secretary - Statement of Info Filing Fee	25.00	
			62-5801	Premier Food Safety ServSafe Cert - Shelburne	7.95	
				Unpaid Sales Tax	51.03	10,257.72
9010971632	08/31/2023	WARMINGTON, ERIKA A	62-4310	Key Rings for Holding Paper	3.21	
				Poster Prints	18.83	
				Sponges	12.07	
				Sticky Magnets	6.84	
				Studies in Art Ed Journal Subscription	20.00	
				Tissues & Ziplock Bags	23.55	
			62-5211	8/7 - 8/11 Mileage Reimb	6.29	
			62-5300	2023/24 NAEA Membership	120.00	210.79
Total Number of Checks					85	441,300.61

Fund Summary

Fund	Description	Check Count	Expensed Amount
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ESCAPE ONLINE

Checks Dated 08/01/2023 through 08/31/2023

Board Meeting Date September 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
62	CharterSchoolsEnterprise	85	441,558.14
	Total Number of Checks	85	441,558.14
	Less Unpaid Sales Tax Liability		257.53
	Net (Check Amount)		441,300.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.3 – Approve RSA Donations

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve RSA Donations as Listed

BACKGROUND:

RSA would like to thank the following community member for their generous donation to RSA.

- Anonymous Donation of \$1,000 to High Sch Robotics Department

REFERENCE:
Governing Board Policies/Acceptance of Gifts

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.4 – Middle School Musical Director & Drama Elective Instructor Job Description – 2nd Read

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Job Description

BACKGROUND:

Admin will provide the board with a final draft of the Middle School Musical Director & Drama Elective Instructor Job Description for review. Aside from their teaching responsibilities, this position will also direct the annual school musical.

- See Attached: Middle School Musical Director & Drama Elective Instructor Job Description

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

Job Responsibilities

MIDDLE SCHOOL MUSICAL DIRECTOR & DRAMA ELECTIVE INSTRUCTOR

GENERAL FUNCTIONS

Under the direction of Administration, work closely with creative and production teams, student performers and the Theater Booster Club to create a culminating musical theater performance for live audiences. ~~The Directors have is~~ responsibility for the practical and creative interpretation of a dramatic script or musical score and ~~its development will be responsible for the whole process,~~ from ~~the~~ design and pre-production ~~stages,~~ through final performance. ~~The Directors need to be able to coordinate effectively across~~ a range of disciplines ~~and~~ with artistic vision. ~~The Director, as an~~ Elective Instructor, ~~will~~ design, plan, organize, present, and regularly evaluate ~~a program of~~ meaningful instruction and curriculum to students. ~~The Director is an employee/As a~~ staff member of Redding School of the Arts (RSA) and, ~~this employee~~ will follow the responsibilities and procedures as delineated in the *RSA Staff Personnel Handbook*.

- Motivate students toward participation in regular practice as required to improve skills
- Establish and maintain standards of pupil behavior needed to achieve a functional learning atmosphere
- Demonstrate pupil ability to use skills through assemblies or other showcases, rehearsals and final performances
- Evaluate pupils' advancement and social growth
- Create an effective environment for learning
- Instruct pupils in citizenship and other general elements of the course of study
- Maintain a safe environment for students
- Respond appropriately to feedback given by parents, students, and fellow staff members
- Communicate effectively with the parents or guardians of their students
- Exercise discretion in discussing students with non-parental adults, including staff members

DUTIES AND RESPONSIBILITIES

- Programming and budgeting
- Break down a script, analyze and explore the content and conduct relevant research
- Translate and interpret a script or musical score
- Hold auditions for production, select and announce parts, roles, etc.
- Organize and manage time effectively
- Organize people and space
- Attend production meetings with set design, and other show directors
- Attend TBC meetings
- Organize rehearsals
- Communicating and liaison with all parties involved, including actors, the creative team, the production team, producers and administration
- Attend preview performances and prepare detailed notes for the cast and for the creative and production teams
- Help to publicize the production by giving interviews and leading discussions
- Select instructional supplies; maintain accurate inventory records
- Act as a positive role model for our youth and staff; provide guidance and leadership

- Work collaboratively with the Theater Booster Club, other directors, employees, volunteers
- Maintain understanding of health and safety to prevent injury
- Follow the daily work schedule and perform additional tasks as necessary

GENERAL QUALIFICATIONS

Ability to:

- Establish and maintain cooperative working relationships
- Interpret and apply legal mandates, policies and regulations pertaining to a school operation and safety
- Maintain confidentiality
- Understand and carry out oral and written instructions
- Communicate effectively in oral and written form
- Work with students (kindergarten thru Twelfth grades) as assigned classes require
- Correct English usage, grammar, spelling, punctuation and vocabulary
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software

Knowledge:

- Current applicable CA Credential or ability and willingness to obtain
- Current general first aid /CPR training
- Particular subject matter assigned to instruct

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.5–Approve Disposal of Outdated Library Books

PREPARER: Jennifer Holien, RSA Library

RECOMMENDATION: Motion to Approve Disposal of Outdated Library Books

BACKGROUND:

RSA is seeking to dispose of outdated/deleted library books that are no longer in use. The books will be given away to other schools and any remaining items will be disposed of.

- See Attached: List of Books for Disposal

REFERENCE:

Sale & Disposal of Books, Equipment, and Supplies Policy

**2023/24 Library Books for Disposal
9-14-2023 Governing Board Meeting**

Book Title	Qty	Author	Barcode	Est Value
A journey to the New World : the diary of Remember Patience Whipple	3	Lasky, Kathryn.	T 9259	\$ -
A light in the storm : the Civil War diary of Amelia Martin	3	Hesse, Karen.	T 2930	\$ -
A Picture of Freedom	1	McKissack, Patricia C.	T 9252	\$ -
A picture of freedom : the diary of Clotee, a slave girl	2	McKissack, Pat	T 17833	\$ -
Across the wide and lonesome prairie : the Oregon Trail diary of Hattie Campbell	39	Gregory, Kristiana.	T 9255	\$ -
AG: Addy learns a lesson	3	Porter, Connie.	T 11	\$ -
AG: Addy's Surprise	1	Porter, Connie.	T 9	\$ -
Alexandra Scott : champion for cancer research	1	Stewart, Gail B.	T 11761	\$ -
American computer pioneers	1	Northrup, Mary.	T 15585	\$ -
American Girl	7		T 5135	\$ -
American Girl - Meet Josefina	1	Tripp, Valerie.	T 1733	\$ -
American Girl - Meet Molly Meet Molly.	2	Tripp, Valerie.	T 1734	\$ -
American Girl Changes For Kit.	1	Tripp, Valerie.	T 2426	\$ -
American Girl Felicity Learns a Lesson.	1	Tripp, Valerie.	T 2	\$ -
American Girl Happy Birthday, Felicity.	1	Tripp, Valerie.	T 811	\$ -
American Girl Happy Birthday, Kirsten!	2	Shaw, Janet.	T 400	\$ -
American Girl Josefina's Surprise.	2	Tripp, Valerie.	T 2425	\$ -
American Girl Samantha Saves The Day.	1	Tripp, Valerie.	T 1929	\$ -
American Girl The Night Flyers.	1	Jones, Elizabeth McDavid.	T 812	\$ -
America's Journal	1	Knight, Amelia Stewart.	T 3912	\$ -
An American Girl Changes For Felicity.	1	Tripp, Valerie.	T 5	\$ -
An American Girl Changes For Kirsten.	3	Shaw, Janet.	T 16	\$ -
An American Girl Felicity Saves The day.	1	Tripp, Valerie.	T 15	\$ -
An American Girl Felicity's Surprise.	1	Tripp, Valerie.	T 1	\$ -
An American Girl Happy Birthday Addy!	1	Porter, Connie.	T 7	\$ -
An American Girl Kirsten learns a Lesson.	3	Shaw, Janet.	T 21	\$ -
An American Girl Kirsten Saves The Day.	3	Shaw, Janet.	T 26	\$ -
An American Girl Kirsten's Surprise.	3	Shaw, Janet.	T 24	\$ -
An American Girl Meet Addy.	1	Porter, Connie.	T 3	\$ -
An American Girl Meet Addy.	1	Porter, Connie.	T 2394	\$ -
An American Girl Meet Felicity.	5	Tripp, Valerie.	T 8	\$ -
An American Girl Meet Kirsten.	4	Shaw, Janet.	T 1648	\$ -
An American Girl Samantha Learns A Lesson.	2	Adler, Susan.	T 1814	\$ -
An American Girls Club handbook An American Girls Club handbook.	1	Pleasant Company.	T 22	\$ -
Anne Frank: The Diary of a Young Girl: :	11	Frank, Anne	T 13920	\$ -
At her majesty's request : an African princess in Victorian England	2	Myers, Walter Dean	T 9246	\$ -
At the plate with ... Mo Vaughn	1	Christopher, Matt.	T 12524	\$ -
Aung San Suu Kyi : standing up for democracy in Burma	1	Ling, Bettina.	T 16343	\$ -
Barry Sanders: Football's Rushing champ	1	Gutman, Bill.	T 427	\$ -
Benjamin Banneker : astronomer and mathematician	1	Litwin, Laura Baskes.	T 16313	\$ -
Benny's flag	1	Krasilovsky, Phyllis.	T 7521	\$ -
Best friends under the sun	2	Whalen, Sharla Scannell	T 3027	\$ -
Burt Rutan : aircraft designer	1	Hirschmann, Kris	T 11819	\$ -
Castaways of the Flying Dutchman	1	Jacques, Brian.	T 12537	\$ -
Cécile : gates of gold	1	Casanova, Mary.	T 16604	\$ -
Changes for Kristen	1	Tripp, Valerie.	T 14758	\$ -
Changes for Samantha : a winter story	1	Tripp, Valerie	T 14756	\$ -
Charles Babbage and the engines of perfection	1	Collier, Bruce.	T 16449	\$ -
Christmas after all : the diary of Minnie Swift	1	Lasky, Kathryn.	T 24624	\$ -
Christopher Columbus	1	Larkin, Tanya.	T 8760	\$ -
Christopher Columbus	1	Bains, Rae.	T 24018	\$ -
Color me dark : the diary of Nellie Lee Love, the great migration North	1	McKissack, Pat	T 24042	\$ -
Corrie Ten Boom : keeper of the angels' den	1	Benge, Janet	T 21266	\$ -
DA - Standing in the Light Standing in the Light.	1	Osborne, Mary Pope.	T 9251	\$ -
Daniel Boone : the life and legend of an American pioneer	1	Faragher, John Mack	T 7574	\$ -
Dear America A Coal Miner's Bride.	2	Bartoletti, Susan Campbell.	T 118	\$ -
Dear America A Light in the Storm.	3	Hesse, Karen.	T 109	\$ -
Dear America Color Me Dark.	2	McKissack, Patricia C.	T 106	\$ -
Dear America Five Smooth Stones.	1	Gregory, Kristiana.	T 115	\$ -
Dear America Girl Who Chased Away Sorrow, The.	2	Turner, Ann.	T 103	\$ -
Dear America Journal of James Edmond Pease, The.	1	Murphy, Jim.	T 444	\$ -
Dear America Journal of Jasper Jonathan Pierce, The.	1	Rinaldi, Ann.	T 104	\$ -
Dear America Our Strange New Land.	1	Hermes, Patricia.	T 111	\$ -
Dear America Starving Time, The.	1	Hermes, Patricia.	T 112	\$ -
Dear America The Girl Who Chased Away Sorrow.	1	Turner, Ann.	T 1460	\$ -
Dear America The Journal of Ben Uchida.	1	Denenberg, Barry.	T 1456	\$ -
Dear America The Journal of James Edmond Pease.	1	Murphy, Jim.	T 1459	\$ -
Dear America The Journal of Joshua Loper.	1	Myers, Walter Dean.	T 1455	\$ -
Dear America The Journal of Sean Sullivan.	1	Durbin, William.	T 1457	\$ -

**2023/24 Library Books for Disposal
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Book Title	Qty	Author	Barcode	Est Value
Dear America The Journal of William Thomas Emerson.	1	Denenberg, Barry.	T 1458	\$ -
Dear America Valley of the Moon.	1	Garland, Sherry.	T 116	\$ -
Dear America Voyage on the Great Titanic.	3	White, Ellen Emerson.	T 144885	\$ -
Discipline With Love	1	Dobson, James.	T 11081	\$ -
Dreams in the golden country : the diary of Zipporah Feldman, a Jewish immigrant girl	1	Lasky, Kathryn.	T 8772	\$ -
Dwight Gooden	1	Solomon, Maury.	T 1466	\$ -
Early Sunday morning : the Pearl Harbor diary of Amber Billows	1	Denenberg, Barry.	T 7448	\$ -
Edward Hopper	1	Holmes, Burnham	T 7727	\$ -
Ela Bhatt : uniting woman in India	1	Sreenivasan, Jyotsna.	T 16417	\$ -
Elizabeth I, red rose of the House of Tudor	1	Lasky, Kathryn.	T 8803	\$ -
Emma Goldman	1	Gay, Kathryn.	T 16326	\$ -
Emmanuel Ofose Yeboah : champion for Ghana's disabled	1	Currie-McGhee, L. K. (Leanne K.)	T 11807	\$ -
Eye of Fortune	1	Graham, Denise R.	T 12711	\$ -
Fast Breaks The Chamique Holdsclaw Story.	1	Nelson, kristi.	T 182	\$ -
Fast Breaks Vince Carter Story, The.	1	Smith, Doug.	T 175	\$ -
Felicity's craft book	1	Athan, Polly.	T 4558	\$ -
Finishing Becca : a story about Peggy Shippen and Benedict Arnold	1	Rinaldi, Ann.	T 14946	\$ -
Flower girl friends	1	Whalen, Sharla Scannell	T 3030	\$ -
Friends on ice	1	Whalen, Sharla Scannell	T 3029	\$ -
From me to YouTube : the unofficial guide to Bethany Mota	1	Klein, Emily.	T 24668	\$ -
Gabriela: American Girl American Girl.	1	Harris, Teresa.	T 27880	\$ -
Garth Williams (Children's Illustrators Set I)	1	Wheeler, Jill C.	T 11257	\$ -
General John A. Logan : his life and times	1	Cottingham, Carl D.	T 9905	\$ -
George Washington	2	Hort, Lenny.	T 21283	\$ -
George Washington : our first leader	1	Stevenson, Augusta.	T 23836	\$ -
Gertrude Chandler Warner	1	Wheeler, Jill C.	T 11284	\$ -
Gladys Aylward : the adventure of a lifetime	1	Benge, Janet	T 21265	\$ -
Grass games & moon races : California Indian games and toys	1	Gendar, Jeannine.	T 1774	\$ -
Guglielmo Marconi and radio	1	Parker, Steve	T 16305	\$ -
H.G. Wells	1	Nardo, Don	T 16444	\$ -
Happy birthday, Kirsten! : a springtime story	2	Shaw, Janet Beeler	T 13371	\$ -
Happy birthday, Kit! : a springtime story	1	Tripp, Valerie	T 9804	\$ -
Happy birthday, Molly! : a springtime story	1	Tripp, Valerie	T 13559	\$ -
Happy birthday, Samantha! : a springtime story	1	Tripp, Valerie	T 14755	\$ -
Hear my sorrow : the diary of Angela Denoto, a shirtwaist worker	1	Hopkinson, Deborah.	T 10359	\$ -
Helen Keller	5	Sullivan, George	T 8163	\$ -
Helen Keller	1	Van Wyck Brooks.	T 7709	\$ -
Henry Bessemer : making steel from iron	1	Tracy, Kathleen.	T 16303	\$ -
Henry Clay : leader in congress	2	Peterson, Helen Stone.	T 10613	\$ -
High Rhulain	1	Jacques, Brian.	T 14779	\$ -
I thought my soul would rise and fly : the diary of Patsy, a freed girl	1	Hansen, Joyce.	T 24044	\$ -
Ichiro Suzuki (Awesome Athletes Set III)	1	Dougherty, Terri.	T 11273	\$ -
If you grew up with Abraham Lincoln	1	McGovern, Ann.	T 11346	\$ -
If you grew up with George Washington	1	Gross, Ruth Belov.	T 2284	\$ -
In my father's house	2	Rinaldi, Ann.	T 13896	\$ -
In the huddle with-- Steve Young	1	Christopher, Matt.	T 147	\$ -
Invention	1	Bender, Lionel.	T 10681	\$ -
Island of the Blue Dolphins	6	O'Dell, Scott	T 3273	\$ -
James Quadrino : wildlife protector	1	Pearce, Q. L. (Querida Lee)	T 11767	\$ -
Jerry Yang and David Filo : the founders of Yahoo!	1	Weston, Michael R.	T 11751	\$ -
Jhalak Man Tamang : slave labor whistleblower	1	Miller, Raymond H.	T 11773	\$ -
Jim Thorpe	1	Nardo, Don	T 16440	\$ -
John Cabot	1	Larkin, Tanya.	T 8036	\$ -
Josefina's Surprise Josefina's Surprise.	1	Tripp, Valerie.	T 9807	\$ -
Julius K. Nyerere, teacher of Africa.	1	Graham, Shirley.	T 10608	\$ -
Kaiulani : the people's princess	1	White, Ellen Emerson.	T 8805	\$ -
Kevin Garnett: Da Kid	1	Torres, John.	T 174	\$ -
Kirsten Learns a Lesson	1	Shaw, Janet.	T 14836	\$ -
Kirsten's surprise : a Christmas story	1	Shaw, Janet Beeler	T 15279	\$ -
Kit's surprise : a Christmas story	1	Tripp, Valerie	T 15298	\$ -
Kristina, the girl king	1	Meyer, Carolyn	T 20002	\$ -
Leonardo DiCaprio	1	Scott, Kieran	T 8634	\$ -
Leon's story	1	Tillage, Leon	T 15582	\$ -
Lord Brocktree	2	Jacques, Brian.	T 12539	\$ -
Lord of the flies : a novel	20	Golding, William	T 1776	\$ -
Lynette Woodward The First Female Globetrotter	1	Rosenthal, Bert.	T 1463	\$ -
Mandarin: 1 YCT Official Examination Papers Level 1	1	Hanban 2014 Item 69.	T 20765	\$ -
Mandarin: Chinese Paradise 1A Workbook	18	hanban.	T 25213	\$ -
Mandarin: Chinese Paradise 2A Workbook The Fun Way to Learn Chinese.	23	Hanban.	T 25186	\$ -

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Book Title	Qty	Author	Barcode	Est Value
Mandarin: Chinese Paradise 2B	1	hanban.	T 25299	\$ -
Mandarin: Chinese Paradise 3A	3	hanaban.	T 25289	\$ -
Mandarin: Chinese Paradise 3B Workbook	19	Hanban.	T 25232	\$ -
Mandarin: Happy Chinese Teacher DVD	1	China's West.	T 21363	\$ -
Mandarin: LCWM 2 Teacher Book	1	Hanban 2014 Item 168.	T 20926	\$ -
Mandarin: LCWM 4 Workbook	1	Hanban 2014 Item 171.	T 20934	\$ -
Mandarin: LCWM 4Student Book with CD	1	Hanban 2014 Item 172.	T 20935	\$ -
Mandarin: LCWM Teachers Book 1	1	Hanban 2014 Item167.	T 20921	\$ -
Mandarin: LVWM 3 Teacher Book	1	hanban 2014 Item 177.	T 20930	\$ -
Mandarin: Monkey King Chinese 1A	16	hanban.	T 25253	\$ -
Mandarin: Monkey King Chinese 1B	15	Hanban.	T 25271	\$ -
Mandarin: Monkey King Chinese 2A Workbooks #1-23.	22	Hanban.	T 25106	\$ -
Mandarin: Monkey King Chinese 3B	1	Hanban.	T 25298	\$ -
Mandarin: Teachers' Book 5A Item # 49.	1	hanban 2015 #49.	T 24376	\$ -
Mandarin: Yes Chinese 1(flashcards)	1	Hanban 2014 Item 255.	T 20809	\$ -
Mandarin: Yes Chinese 2B (textbook and two workbooks) Item.	4	Hanban 2015.	T 24350	\$ -
Mandarin: Yes Chinese 3A (Textbook and two workbooks) Item.	1	hanban 2015.	T 24356	\$ -
Mandarin: Yes Chinese 3B (textbook and 2 workbooks) Item.	1	hanban 2015.	T 24364	\$ -
Mandarin: Yes Chinese 5B (Textbook and 1 workbook) Item.	1	hanban 2015.	T 24386	\$ -
Mandarin: Yes Chinese 6A Textbook/Workbook	1	Hanban 2015.	T 24390	\$ -
Mandarin: Yes Chinese 6B(Textbook/Workbook)	2	hanban 2015.	T 24396	\$ -
Mandarin: Yes Chinese Teachers' Book 6 Item.	2	hanban 2015.	T 24387	\$ -
Mandarin: Yes Chinese Vol 1(teacher's book)		Hanban 2014 Item 254.	T 20820	\$ -
Mandarin: Yes Chinese Vol 2 (flashcards)	1	Hanban 2014 Item 260.	T 20804	\$ -
Mandarin: Yes Chinese Vol 2A (textbook and 2 workbooks) Item.	4	Hanban 2015.	T 24344	\$ -
Mandarin: Yes Chinese Vol 4	1	hanban 2014 Item 269.	T 20818	\$ -
Mandarin: Yes Chinese Vol1A Textbook and Workbooks	1	Hanban 2014 Item 251.	T 20836	\$ -
Mandarin: Yes Chinese Vol1B(textbook/workbooks)	1	hanban 2014 Item 252.	T 20839	\$ -
Mandarin: Yes Chinese Vol2B(Textbook/workbooks)	1	hanban 2014 Item 257.	T 20843	\$ -
Mandarin: Yes Chinese Vol3 Teachers Book	1	hanban 2014 Item264.	T 20815	\$ -
Mandarin: Yes Chinese Vol4A(textbook/workbook)	1	Hanban 2014 Item 266.	T 20851	\$ -
Mandarin: Yes Chinese vol5(flashcards)	1	Hanban 2014 Item 159.	T 20824	\$ -
Mandarin: Yes Chinese vol5(teacher's book)	1	hanban 2014 Item 156.	T 20822	\$ -
Mandarin: Yes Chinese Vol6 (teacher's Book)	1	Hanban 2014 Item 154.	T 20827	\$ -
Mandarin: Yes ChineseVol2A(textbook/workbook)	1	hanban 2014 Item.	T 20841	\$ -
Mandarin: Yes Vol 2 (Teacher's Book)	1	Hanban 2014 Item 259.	T 20801	\$ -
Marie Antoinette, Princess of Versailles	1	Lasky, Kathryn.	T 8802	\$ -
Marief of Redwall	1	Jacques, Brian.	T 2002	\$ -
Marjorie Weinman Sharmat	1	Wheeler, Jill C.	T 11283	\$ -
Marlfox	1	Jacques, Brian.	T 1999	\$ -
Martin Luther King, the peaceful warrior	1	Clayton, Ed.	T 7703	\$ -
Martin the Warrior	1	Jacques, Brian.	T 12536	\$ -
Mattimeo	1	Jacques, Brian.	T 1996	\$ -
Meet Addy	1	Porter, Connie.	T 14	\$ -
Meet Julie : an American girl	2	McDonald, Megan.	T 21143	\$ -
Meet Kirsten : an American girl	3	Shaw, Janet Beeler.	T 15278	\$ -
Meet Kit : an American girl	2	Tripp, Valerie	T 12451	\$ -
Meet Martin Luther King, Jr.	1	De Kay, James T.	T 7712	\$ -
Meet Samantha : an American girl	5	Adler, Susan.	T 28	\$ -
Meet the friends	1	Whalen, Sharla Scannell	T 3045	\$ -
Meet the North American Indians	1	Payne, Elizabeth Ann.	T 4363	\$ -
Meet Thomas Jefferson	1	Barrett, Marvin.	T 15622	\$ -
Mossflower	2	Jacques, Brian.	T 23437	\$ -
Mr. President : a book of U.S. presidents	1	Sullivan, George	T 7520	\$ -
My brother's keeper	1	Osborne, Mary Pope.	T 15489	\$ -
My heart is on the ground : the diary of Nannie Little Rose, a Sioux girl	1	Rinaldi, Ann.	T 24019	\$ -
My secret war : the World War II diary of Madeline Beck	1	Osborne, Mary Pope.	T 23943	\$ -
Mystery of the Dark Tower	1	Coleman, Evelyn	T 11216	\$ -
Nate Saint : on a wing and a prayer	1	Benge, Janet	T 21282	\$ -
No Turning Back No Turning Back.	1	Carlson, Vada F.	T 8625	\$ -
On the mound with- Greg Maddux	1	Christopher, Matt.	T 12525	\$ -
Osceola Seminole Warrior.	1	Oppenheim, Joanne.	T 11024	\$ -
Our strange new land	1	Hermes, Patricia.	T 15488	\$ -
Pearls of Lutra	1	Jacques, Brian.	T 2000	\$ -
Pedro's journal : a voyage with Christopher Columbus	2	Conrad, Pam.	T 1197	\$ -
Pele My Life and The Beautiful Game	1	Pele.	T 1135	\$ -
Pierre Omidyar : the founder of eBay	1	Viegas, Jennifer.	T 11753	\$ -
Pocahontas	1	D'Aulaire, Ingri	T 25353	\$ -
Pocahontas	1	Holler, Anne.	T 9897	\$ -

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Book Title	Qty	Author	Barcode	Est Value
Pond & river	5	Parker, Steve	T 10568	\$ -
Pontiac Chief of the Ottawas.	1	Fleischer, Jane.	T 11025	\$ -
Presidents and Famous Americans #6	1		T 7511	\$ -
Rakkety Tam: A Tale from Redwall	1	Jacques, Brian.	T 12397	\$ -
Really truly Ruthie	1	Tripp, Valerie	T 17230	\$ -
Redwall : friend and foe	1	Jacques, Brian.	T 4764	\$ -
Robert Fulton : inventor with steam power	2	Parks, Peggy J.	T 15605	\$ -
Robert McCloskey (Checkerboard Biography Library Children's Illustrators)	1	Wheeler, Jill C.	T 11258	\$ -
Rocks & Minerals	2	Symes, Dr. R.F.	T 10685	\$ -
Romeo and Juliet / : NO FEAR SHAKESPEARE (damaged)	1	Shakespeare, William	T 18403	\$ -
Roughing it	1	Twain, Mark	T 19417	\$ -
Salamandastron	2	Jacques, Brian.	T 2003	\$ -
Samantha saves the day : a summer story	1	Tripp, Valerie	T 9806	\$ -
Sammy Sosa: A Biography Sammy Sosa: A Biography.	1	Gutman, Bill.	T 149	\$ -
Secrets in the hills : a Josefinia mystery / American Girl	1	Ernst, Kathleen	T 13040	\$ -
Seeds of hope : the gold rush diary of Susanna Fairchild	1	Gregory, Kristiana.	T 19419	\$ -
Sergey Brin and Larry Page : the founders of Google	1	White, Casey.	T 11754	\$ -
Shawn Fanning : the founder of Napster	1	Ambrosek, Renee.	T 11755	\$ -
Signs	1	Canizares, Susan	T 17522	\$ -
So far from home : the diary of Mary Driscoll, an Irish mill girl	2	Denenberg, Barry.	T 8771	\$ -
Space Stars, Planets and Spacecraft	1	Becklake, Sue.	T 10578	\$ -
Squanto	1	Bulla, Clyde Robert.	T 4381	\$ -
Squanto : the Pilgrim adventure	1	Jassem, Kate.	T 11023	\$ -
Taggerung	1	Jacques, Brian.	T 16569	\$ -
Taking liberty : the story of Oney Judge, George Washington's runaway slave	1	Rinaldi, Ann.	T 14944	\$ -
Tecumseh Shawnee War Chief.	1	Fleischer, Jane.	T 11027	\$ -
The adventures of Huckleberry Finn	1	Ho, Oliver.	T 23488	\$ -
The adventures of Huckleberry Finn	1	Twain, Mark	T 2294	\$ -
The adventures of Tom Sawyer	3	Twain, Mark	T 19418	\$ -
The American girls party book : you're invited!	1	Jones, Michelle.	T 4551	\$ -
The angel's command : a tale from the castaways of the Flying Dutchman	1	Jacques, Brian.	T 26594	\$ -
The assassination of Medgar Evers	1	Ribeiro, Myra.	T 7568	\$ -
The Bellmaker	1	Jacques, Brian.	T 12533	\$ -
The big snow	2	Hader, Berta.	T 17517	\$ -
The blue door	1	Rinaldi, Ann.	T 14942	\$ -
The Boston Tea Party (american Girl: Real Stories From My Time)	1	Rebecca.	T 28070	\$ -
The boy who was followed home	1	Mahy, Margaret.	T 7699	\$ -
The coming of Gray Owl	1	Hobbs, Ida May.	T 12126	\$ -
The double life of Pocahontas	2	Fritz, Jean.	T 26583	\$ -
The earth and how it works	1	Parker, Steve	T 10694	\$ -
The fences between us : the diary of Piper Davis	1	Larson, Kirby.	T 15273	\$ -
The fifth of March : a story of the Boston Massacre	9	Rinaldi, Ann.	T 5756	\$ -
The girl who chased away sorrow : the diary of Sarah Nita, a Navajo girl	1	Turner, Ann Warren.	T 1080	\$ -
The great railroad race : the diary of Libby West	2	Gregory, Kristiana.	T 2931	\$ -
The great Redwall feast	1	Jacques, Brian.	T 3107	\$ -
The journal of Ben Uchida : Citizen 13559, Mirror Lake Internment Camp	2	Denenberg, Barry.	T 9249	\$ -
The journal of James Edmond Pease : a Civil War Union soldier	1	Murphy, Jim	T 15472	\$ -
The journal of Joshua Loper : a Black cowboy	1	Myers, Walter Dean	T 15474	\$ -
The journal of Otto Peltonen : a Finnish immigrant	1	Durbin, William	T 8773	\$ -
The journal of Scott Pendleton Collins : a World War II soldier	1	Myers, Walter Dean	T 4331	\$ -
The journal of Sean Sullivan : a Transcontinental Railroad worker	1	Durbin, William	T 2927	\$ -
The journal of William Thomas Emerson : a Revolutionary War patriot	1	Denenberg, Barry.	T 15473	\$ -
The journal of Wong Ming-Chung : a Chinese miner	1	Yep, Laurence	T 10529	\$ -
The legend of Luke	2	Jacques, Brian.	T 12532	\$ -
The Lewis and Clark Expedition	1	Neuberger, Richard.	T 20246	\$ -
The Little Match Girl The Little Match Girl.	1	Andersen, Hans Christian.	T 825	\$ -
The long patrol	1	Jacques, Brian.	T 1993	\$ -
The northern lights	1	Canizares, Susan	T 17521	\$ -
The Old Ones : a children's book about the Anasazi Indians	1	Freeman, Brian.	T 4383	\$ -
The Outcast Of Redwall The Outcast Of Redwall.	1	Jacques, Brian.	T 8043	\$ -
The Presidents of the United States of America	1	Freidel, Frank Burt.	T 11600	\$ -
The prince and the pauper	1	Twain, Mark	T 16403	\$ -
The Sable Queen	1	Jacques, Brian.	T 17834	\$ -
The serpent never sleeps : a novel of Jamestown and Pocahontas	30	O'Dell, Scott	T 9671	\$ -
The starving time	1	Hermes, Patricia.	T 15487	\$ -
The Story Of Martin Luther King I Have A Dream.	1	Davidson, Margaret.	T 10757	\$ -
The story of the Bonhomme Richard	1	Richards, Norman.	T 4566	\$ -
The wild year	1	Hermes, Patricia.	T 23802	\$ -
The winter of red snow : the Revolutionary War diary of Abigail Jane Stewart	5	Gregory, Kristiana.	T 9250	\$ -

**2023/24 Library Books for Disposal
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Book Title	Qty	Author	Barcode	Est Value
Thomas Jefferson	1	Monsell, Helen.	T 14507	\$ -
Tiffany Chin, a dream on ice	1	Buck, Ray	T 1461	\$ -
Tom Sawyer and Huckleberry Finn	6	Twain, Mark	T 19561	\$ -
Triss	2	Jacques, Brian.	T 16568	\$ -
Vasco da Gama	1	Larkin, Tanya.	T 8037	\$ -
Very funny, Elizabeth!	1	Tripp, Valerie	T 13397	\$ -
Victoria : May blossom of Britannia	1	Kirwan, Anna.	T 8804	\$ -
Voyage of slaves : a tale from the castaways of the Flying Dutchman	1	Jacques, Brian.	T 14804	\$ -
Voyage on the great Titanic : the diary of Margaret Ann Brady	2	White, Ellen Emerson.	T 9254	\$ -
Warton and the King of the Skies	1	Erickson, Russell E.	T 9721	\$ -
Welcome to Addy's World 1864 Welcome to Addy's World 1864.	1	American Girl Library.	T 2341	\$ -
Welcome to Felicity's world, 1774 : growing up in colonial America	1	Gourley, Catherine.	T 4586	\$ -
Welcome to Felicity's world, 1774 : growing up in colonial America	1	Gourley, Catherine.	T 4580	\$ -
Welcome to Kirsten's world, 1854 : growing up in pioneer America	2	Sinnott, Susan.	T 12812	\$ -
West to a land of plenty : the diary of Teresa Angelino Viscardi	1	Murphy, Jim	T 20053	\$ -
When will this cruel war be over? : the Civil War diary of Emma Simpson	1	Denenberg, Barry.	T 9253	\$ -
Who'd believe John Colter?	1	Christian, Mary Blount.	T 8125	\$ -
William Steig (Children's Illustrators)	1	Wheeler, Jill C.	T 11259	\$ -
With the might of angels : the diary of Dawnie Rae Johnson	1	Pinkney, Andrea Davis.	T 14384	\$ -
Wolf by the ears	1	Rinaldi, Ann.	T 14945	\$ -

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.6 – Approve 2023/24 Members of the Finance Committee

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Finance Committee Members as Listed

BACKGROUND:

RSA’s Fiscal Policy requires the Governing Board to annually appoint members of the Finance Committee. Slate of recommended members for 2023/24 is as follows:

Lane Carlson – RSA Executive Director,
Robyn Stamm - Business Service Provider
Sharon Hoffman Spector – RSA Board Treasurer
Carla Zimmerman – 2023/24 & 2024/25 Certificated Employee Representative
Linda Schexnayder – 2023/24 & 2024/25 Classified Employee Representative
Vacancy - Community Representative

REFERENCE:

RSA Policies & Procedures/Governing Board Policies/Board Operations
RSA Fiscal Policies & Procedures Manual/Budgeting & Cash Flow Management Policy

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.7 – Approve 2023/24 Members of Foundation for Promoting Arts Education

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Foundation for Promoting Arts Now Committee Members as Listed

BACKGROUND:

For compliance with IRS non-profit status, it is the Governing Boards responsibility to annually appoint fifty percent of the Foundation for Promoting Arts Education Non-Profit officers. Slate of recommended members for 2023/24 is as follows:

Daria O’Brien – President
Vacancy – Vice President
Margaret Johnson – Secretary
Tiffany Blasingame - Treasurer
Anya Polen – PTC Representative
Katie Swartz – TBC Representative
Lane Carlson – RSA Executive Director
Teshya Russo – Other

REFERENCE:

IRS Requirements
RSA Policies & Procedures/Governing Board Policies/Board Operations

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.8 – 2023/24 RSA/MTSS Special Education Service Agreement

1.8.1 RSA/Breslin Occupational Therapy MOU (Occupational Therapy Services)

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve 2023/24 Breslin Occupational Therapy MOU

BACKGROUND:

RSA/MTSS is seeking approval to enter into agreement with Breslin Occupational Therapy to provide occupational therapy services to RSA students.

- See Attached: Special Education Service Agreement

REFERENCE:

Agreement for Independent Contract Services

This Agreement is made and entered into this date March 10, 2023 by and between Redding School of the Arts hereinafter referred to as "SCHOOL" and Breslin Occupational Therapy Services PC hereinafter referred to as "CONTRACTOR".

Whereas, the SCHOOL is authorized by Section 53060 of the California Government Code to contract with an independent contractor for specialized services; and, whereas, the CONTRACTOR is specially trained, experienced and competent to provide the special services required;

NOW THEREFORE, the parties hereto agree as follows:

1. CONTRACTOR shall provide the following services:

Occupational Therapy assessment and/or services

Physical Therapy assessment and/or services

Sensory Motor Group Services and related school Supplies

2. CONTRACTOR will commence providing services on August 1th, 2023.

3. CONTRACTOR shall perform said services as an independent contractor and shall not be deemed an employee or officer of the SCHOOL for any purpose. CONTRACTOR shall be under control of the SCHOOL as to results to be accomplished and not to the means or manner by which such result is to be accomplished.

4. CONTRACTOR agrees to and shall hold harmless the indemnify the SCHOOL, its officers, agents, and employees from every claim or demand made and every liability or loss, damage, or expense which may be incurred by the reason of the operation of this agreement.

5. CONTRACTOR shall provide Workers' Compensation coverage at the CONTRACTOR'S own expense, or self-insure his/her services.

6. SCHOOL will prepare and furnish to CONTRACTOR upon request such information as is reasonably necessary to the performance of the CONTRACTOR under this agreement.

7. SCHOOL shall pay CONTRACTOR fee for services upon invoicing at a rate of \$225.00 per hour for in person and at-distance OT & PT services, \$225.00 per hour for Sensory Motor Groups and \$225.00 for initial and Re-Evaluation OT & PT Evaluations. Evaluations with standardized testing will be invoiced at \$250.00 and travel from downtown Redding to face to face with student will be invoiced at \$75.00 per hour. Payment will be made by the SCHOOL pursuant to this Independent Contract for Services upon receipt of invoice.

8. This Agreement is not assignable without written consent of the parties hereto.

9. This Agreement shall remain in full force and effect for a one (1) year period. This Agreement shall be automatically renewed for an additional one (1) year period annually.

10. SCHOOL and CONTRACTOR each will have the right to terminate this Agreement without cause at any time upon no less than thirty (30) days' written notice.

11. CONTRACTOR and SCHOOL share the mutual intention of promoting student success within the natural classroom environment. To that end, both the CONTRACTOR and the SCHOOL understand that the expert educators already in place at Redding School of the Arts can be assumed responsible to follow-through with many of the occupational/physical therapy recommendations. The occupational/physical therapy recommendations will relate to the student's curriculum success. The recommendations will incorporate methods that are classroom-friendly and easily administered by the teacher, teacher's aides. The occupational/physical therapist will communicate with the educational team through written follow up after consultation.

12. CONTRACTOR, at its expense, shall procure and maintain for the for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, its agents, representatives, or employees.

Minimum scope of Insurance

Coverage shall be at least as broad as:

1. Commercial General Liability on an occurrence form. Liability deductible or Self-Insured Retention not to exceed

\$5,000. Claims Made coverage will not be accepted. Coverage shall be at least as broad as is form CG0001. Policy to include abuse and molestation coverage; however school may waive this requirement if the CONTRACTOR work/service does not include any contact with students.

2. Automobile Liability including owned, non-owned, and hired automobiles. If insured by a Personal Auto Policy, it must include a Business Use Endorsement. Auto Liability can be waived by the SCHOOL if CONTRACTOR will not use an automobile for any phase of the work performed by this CONTRACTOR.

3. Worker's Compensation insurance as required by the State of California, with Statutory Limits, and Employers' Liability Insurance with limit of \$1,000,000 per Accident for Bodily Injury or Disease. Worker's Compensation can be waived by the SCHOOL if no employees and CONTRACTOR qualifies as an independent CONTRACTOR.

4. Professional Liability/Errors and Omissions Liability/Malpractice/Educators Legal Liability insurance appropriate to the CONTRACTOR's Profession. Claims Made Coverage form is acceptable, however retroactive date must be before the date of the Contract and insurance maintained for at least three (3) years after completion of contract of work. Architects' and engineer's coverage is to be endorsed to include contractual liability.

Minimum Limits of Insurance


CONTRACTOR shall maintain limits no less than:


- 1. General Liability: \$2,000,000 General Aggregate
\$2,000,000 Products/completed Operations Aggregate
\$1,000,000 Personal & Advertising Injury
\$1,000,000 Each Occurrence
- 2. Automobile Liability Damage: \$1,000,000 Per Accident for Bodily Injury & Property
- 3. Workers' Compensation Statutory As required by the State of California
Employer's Liability: \$1,000,000 Per Accident for Bodily Injury or Disease
- 4. Professional Liability, E&O: \$1,000,000 Per Occurrence or Educators Legal Liability
- 5. Sexual Abuse or Molestation: \$1,000,000 Each Incident

In WITNESS WHEREOF, the parties hereby agree to initiate services on the date first written above.

Redding School of the Arts

Independent Contractor

DocuSigned by:

 22753F2CA5D54E1...

DocuSigned by:

 9D5958C8D9544B0...

Site Program Administrator

Cassandra Breslin

Contractor's Signature

Date: 8/9/2023

Date: 8/8/2023

Lane Carlson
 Redding School of the Arts
 955 Inspiration Pl,
 Redding, CA 96003

Breslin Occupational Therapy Services
 20 Hilltop Dr. Suite A
 Redding, CA 96003

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.1 – 2022/23 Unaudited Actuals

PREPARER: Robyn Stamm

RECOMMENDATION: Discussion/Action to Approve Unaudited Actuals

BACKGROUND:

Unaudited Actuals are presented to the Board each September reflecting RSA's final year end closing as of 6/30. The Unaudited Actuals is an annual statement reporting the financial activities of RSA in which the data is not yet formally audited. The report must be approved and submitted to the state by September 15th.

- See Attached: Unaudited Actuals Report

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget



REDDING SCHOOL of the ARTS
WHERE EDUCATION AND THE ARTS CONNECT

2022 - 2023
UNAUDITED ACTUALS

Presented to the Board of Trustees
September 14, 2023

**REDDING SCHOOL OF THE ARTS
2022-2023 UNAUDITED ACTUALS
RECOMMENDED FOR BOARD APPROVAL
SEPTEMBER 14, 2023**

YEAR END OVERVIEW

The 2022-2023 Unaudited Actual Report provides a final update of the fiscal year budgetary and financial activities before the completion of the external audit review. Unaudited actuals are presented to the board each September, reflecting the Charter School's final year end closing from the previous June.

The beginning fund balance for 2022-2023 was \$2,875,307. The ending balance for 2022-2023 is \$4,097,943, this is an increase of \$1,222,636.

ENDING BALANCE COMPONENTS

The components of the ending balance are:

Restricted Reserve	\$1,263,998
Reserve for Net Assets	57,760
7.5% Economic Uncertainties	565,021
Board Assigned 2 months Payroll	1,073,873
Board Assigned High School Building	379,097
Board Assigned Deferred Maintenance	379,097
Board Assigned Technology Replacement	379,097
Total Estimated Ending Fund Balance, June 30, 2023	<u>\$4,097,943</u>

REVENUE

Total General Fund revenues of \$9,016,023 is \$58,369 less than the 2022-2023 Second Interim Budget.

REVENUE LIMIT

The Unaudited Actuals projected LCFF/Revenue Limit Income is \$5,926,255. This is a decrease of \$111,886 from Second Interim. This is mostly due to a decrease in ADA.

FEDERAL REVENUE

Federal Revenue totaled \$487,068, a decrease of \$6,879. This is mostly due to decreasing the recording of ESSER revenue to match expenditures.

STATE REVENUE

State Revenue totaled \$2,427,795, an increase of \$227,545. This represents the receipt of the Arts, Music and Instructional Grant and the Learning Recovery Block Grant into fund balance.

LOCAL REVENUE

Local Revenue totaled \$174,906, a decrease of \$167,149. This is due to the Fair Market Value of the County Investment Pool. This does not affect cash, and is only a liability account adjustment to the books.

EXPENDITURES

CERTIFICATED SALARIES

Certificated salaries were \$3,099,896, which is an increase of \$76,483 when compared to the Second Interim Budget. This is due to additional services not budgeted during Second Interim, however, revenue associated with these services wasn't budgeted either so it's a wash. There was also an increase to substitute and extra duty costs not budgeted during Second Interim.

CLASSIFIED SALARIES

Classified salaries were \$982,727, which is a decrease of \$10,141 when compared to the Second Interim Budget.

EMPLOYEE BENEFITS

Employee benefits were \$1,823,692 which is a decrease of \$192,988 compared to the Second Interim Budget. This is due to the booking of the STRS on-behalf.

BOOKS AND SUPPLIES

Books and supplies totaled \$508,698, which is a decrease of \$57,038 from the Second Interim Budget.

SERVICES AND OTHER OPERATING EXPENSES

Services and other operating expenses totaled \$1,428,807, which is a decrease of \$531,062 less than the Second Interim budget.

ENDING BALANCE

The projected 2022-2023 Ending Balance is \$4,097,943.

**REDDING SCHOOL OF THE ARTS
2022-2023 UNAUDITED ACTUALS**

		2022/2023 SECOND INTERIM BUDGET			2022/2023 UNAUDITED ACTUALS					
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance
REVENUES										
LCFF Revenue Sources	8010 - 8099	6,038,141	0	6,038,141	5,926,255	0	5,926,255	(111,886)	0	(111,886)
Federal Revenues	8100 - 8299	0	493,947	493,947	0	487,068	487,068	0	(6,879)	(6,879)
Other State Revenues	8300 - 8599	99,644	2,100,606	2,200,250	722,934	1,704,861	2,427,795	623,290	(395,745)	227,545
Other Local Revenues	8600 - 8799	158,028	184,027	342,055	(77,667)	252,573	174,906	(235,695)	68,546	(167,149)
Interfund Transfers In	8910 - 8929	0	0	0	0	0	0	0	0	0
Other Sources	8930 - 8979	0	0	0	0	0	0	0	0	0
Contributions	8980 - 8999	(189,135)	189,135	0	(90,962)	90,962	0	98,173	(98,173)	0
TOTAL REVENUES		6,106,678	2,967,715	9,074,393	6,480,560	2,535,464	9,016,023	373,882	(432,251)	(58,369)
EXPENDITURES										
Certificated Salaries	1000 - 1999	2,506,514	516,899	3,023,413	2,503,277	596,619	3,099,896	(3,237)	79,720	76,483
Classified Salaries	2000 - 2999	739,927	252,941	992,868	765,578	217,149	982,727	25,651	(35,792)	(10,141)
Employee Benefits	3000 - 3999	1,237,102	779,578	2,016,680	1,264,097	559,595	1,823,692	26,995	(219,983)	(192,988)
Books and Supplies	4000 - 4999	328,819	236,917	565,736	266,952	241,746	508,698	(61,867)	4,829	(57,038)
Services, Other Operating Expenses	5000 - 5999	1,627,359	332,510	1,959,869	1,326,728	102,079	1,428,807	(300,631)	(230,431)	(531,062)
Capital Outlay	6000 - 6999	0	0	0	(50,433)	0	(50,433)	(50,433)	0	(50,433)
Other Outgo (excluding indirect)	7100 - 7499	0	0	0	0	0	0	0	0	0
Direct Support / Indirect Costs	7300 - 7399	(6,050)	6,050	0	(1,797)	1,797	0	4,253	(4,253)	0
Interfund Transfers Out	7610 - 7629	0	0	0	0	0	0	0	0	0
Other Uses	7630 - 7699	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		6,433,671	2,124,895	8,558,566	6,074,403	1,718,985	7,793,387	(359,268)	(405,910)	(765,178)
NET INCREASE/DECREASE IN FUND BALANCE		(326,993)	842,820	515,827	406,157	816,479	1,222,636	733,150	(26,341)	706,809
BEGINNING BALANCE		2,427,687	372,288	2,799,975	2,427,788	447,519	2,875,307	101	75,231	75,332
Audit/Other Restatement Adjustments		0	0	0	0	0	0	0	0	0
ENDING BALANCE		2,100,694	1,215,108	3,315,802	2,833,946	1,263,997	4,097,943	733,252	48,889	782,141

Funded LCFF ADA

577.92

571.12

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	5,926,254.97	7,212,166.00	21.7%
2) Federal Revenue		8100-8299	487,067.58	350,000.00	-28.1%
3) Other State Revenue		8300-8599	2,427,794.71	1,354,316.00	-44.2%
4) Other Local Revenue		8600-8799	174,905.79	205,230.00	17.3%
5) TOTAL, REVENUES			9,016,023.05	9,121,712.00	1.2%
B. EXPENSES					
1) Certificated Salaries		1000-1999	3,099,896.22	3,504,929.00	13.1%
2) Classified Salaries		2000-2999	982,727.32	873,189.00	-11.1%
3) Employee Benefits		3000-3999	1,823,692.18	1,938,899.00	6.3%
4) Books and Supplies		4000-4999	508,697.90	470,053.00	-7.6%
5) Services and Other Operating Expenses		5000-5999	1,428,806.92	2,035,599.00	42.5%
6) Depreciation and Amortization		6000-6999	(50,433.22)	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			7,793,387.32	8,822,669.00	13.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,222,635.73	299,043.00	-75.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			1,222,635.73	299,043.00	-75.5%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	2,799,978.90	4,097,942.52	46.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,799,978.90	4,097,942.52	46.4%
d) Other Restatements		9795	75,327.89	0.00	-100.0%
e) Adjusted Beginning Net Position (F1c + F1d)			2,875,306.79	4,097,942.52	42.5%
2) Ending Net Position, June 30 (E + F1e)			4,097,942.52	4,396,985.52	7.3%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	120,489.31	0.00	-100.0%
b) Restricted Net Position		9797	1,313,575.93	819,147.00	-37.6%
c) Unrestricted Net Position		9790	2,663,877.28	3,577,838.52	34.3%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	3,911,861.11		
1) Fair Value Adjustment to Cash in County Treasury		9111	(315,458.00)		
b) in Banks		9120	104,228.27		
c) in Revolving Cash Account		9130	200.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	200,364.12		
4) Due from Grantor Government		9290	730,051.23		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	71,173.66		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	79,919.00		
e) Accumulated Depreciation - Buildings		9435	(33,947.17)		
f) Equipment		9440	300,076.25		
g) Accumulated Depreciation - Equipment		9445	(225,558.77)		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			4,822,909.70		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	229,089.48		
2) Due to Grantor Governments		9590	90.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	495,787.70		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			724,967.18		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
(must agree with line F2) (G11 + H2) - (I7 + J2)			4,097,942.52		
LCFF SOURCES					
Principal Apportionment					
State Aid - Current Year		8011	4,919,144.00	6,155,743.00	25.1%
Education Protection Account State Aid - Current Year		8012	114,038.00	126,350.00	10.8%
State Aid - Prior Years		8019	(12,264.00)	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	905,336.97	930,073.00	2.7%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			5,926,254.97	7,212,166.00	21.7%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	79,276.00	67,500.00	-14.9%
Special Education Discretionary Grants		8182	20,933.59	0.00	-100.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	57,128.00	56,836.00	-0.5%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	10,286.00	11,139.00	8.3%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	10,000.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	309,443.99	204,525.00	-33.9%
TOTAL, FEDERAL REVENUE			487,067.58	350,000.00	-28.1%
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan					
Current Year	6500	8311	465,125.00	460,505.00	-1.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	9,446.00	14,990.00	58.7%
Lottery - Unrestricted and Instructional Materials		8560	196,960.57	138,253.00	-29.8%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,756,263.14	740,568.00	-57.8%
TOTAL, OTHER STATE REVENUE			2,427,794.71	1,354,316.00	-44.2%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	30,728.62	28,000.00	-8.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	(252,696.00)	0.00	-100.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	165,963.10	156,010.00	-6.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	230,910.07	21,220.00	-90.8%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			174,905.79	205,230.00	17.3%
TOTAL, REVENUES			9,016,023.05	9,121,712.00	1.2%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	2,305,362.12	2,650,384.00	15.0%
Certificated Pupil Support Salaries		1200	395,647.11	401,433.00	1.5%
Certificated Supervisors' and Administrators' Salaries		1300	398,886.99	453,112.00	13.6%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,099,896.22	3,504,929.00	13.1%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	316,288.38	194,360.00	-38.5%
Classified Support Salaries		2200	194,412.91	214,218.00	10.2%
Classified Supervisors' and Administrators' Salaries		2300	61,605.50	62,095.00	0.8%
Clerical, Technical and Office Salaries		2400	367,587.97	350,288.00	-4.7%
Other Classified Salaries		2900	42,832.56	52,228.00	21.9%
TOTAL, CLASSIFIED SALARIES			982,727.32	873,189.00	-11.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	837,435.36	925,371.00	10.5%
PERS		3201-3202	206,990.26	206,815.00	-0.1%
OASDI/Medicare/Alternative		3301-3302	115,949.14	123,333.00	6.4%
Health and Welfare Benefits		3401-3402	609,879.12	639,830.00	4.9%
Unemployment Insurance		3501-3502	20,228.07	2,592.00	-87.2%
Workers' Compensation		3601-3602	33,210.23	36,016.00	8.4%
OPEB, Allocated		3701-3702	0.00	4,942.00	New
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,823,692.18	1,938,899.00	6.3%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	56,311.78	81,112.00	44.0%
Books and Other Reference Materials		4200	1,541.64	1,500.00	-2.7%
Materials and Supplies		4300	353,738.41	286,280.00	-19.1%
Noncapitalized Equipment		4400	97,106.07	101,161.00	4.2%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			508,697.90	470,053.00	-7.6%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	35,281.87	20,000.00	-43.3%
Travel and Conferences		5200	62,652.13	108,603.00	73.3%
Dues and Memberships		5300	5,539.85	5,615.00	1.4%
Insurance		5400-5450	213,825.00	225,000.00	5.2%
Operations and Housekeeping Services		5500	122,810.12	132,110.00	7.6%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	356,813.65	326,850.00	-8.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	487,303.99	1,106,225.00	127.0%
Communications		5900	144,580.31	111,196.00	-23.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,428,806.92	2,035,599.00	42.5%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	(50,433.22)	0.00	-100.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			(50,433.22)	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			7,793,387.32	8,822,669.00	13.2%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Resource	Description	2022-23 Unaudited Actuals	2023-24 Budget
2600	Expanded Learning Opportunities Program	308,505.22	122,100.00
6266	Educator Effectiveness, FY 2021-22	110,549.37	71,719.00
6300	Lottery: Instructional Materials	176,453.43	178,346.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	320,377.16	155,779.00
7425	Expanded Learning Opportunities (ELO) Grant	13,642.80	0.00
7435	Learning Recovery Emergency Block Grant	311,951.70	249,663.00
8210	Student Activity Funds	38,507.18	31,276.00
9010	Other Restricted Local	33,589.07	10,264.00
Total, Restricted Net Position		1,313,575.93	819,147.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	40,719.00		40,719.00	39,200.00		79,919.00
Equipment	270,310.38		270,310.38	29,765.87		300,076.25
Total capital assets being depreciated	311,029.38	0.00	311,029.38	68,965.87	0.00	379,995.25
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(17,528.99)		(17,528.99)	(5,327.93)		(22,856.92)
Equipment	(223,444.30)		(223,444.30)	(13,204.72)		(236,649.02)
Total accumulated depreciation	(240,973.29)	0.00	(240,973.29)	(18,532.65)	0.00	(259,505.94)
Total capital assets being depreciated, net excluding lease and subscription assets	70,056.09	0.00	70,056.09	50,433.22	0.00	120,489.31
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	70,056.09	0.00	70,056.09	50,433.22	0.00	120,489.31

Section I - Expenditures	Funds 01, 09, and 62			2022-23 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	7,793,387.32
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	487,067.58
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	(50,433.22)
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100, 9200	7699, 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	200,075.71
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00

9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			0.00
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				149,642.49
D. Plus additional MOE expenditures:	All	All	1000-7143, 7300-7439	0.00
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)			minus 8000-8699	
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			0.00
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				7,156,677.25
Section II - Expenditures Per ADA				2022-23 Annual ADA/Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, Line C9)				570.19
B. Expenditures per ADA (Line I.E divided by Line II.A)				12,551.39
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total			Per ADA

<p>A. Base expenditures (Preloaded expenditures from prior year of official CDE MOE Calculation) (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)</p>	6,953,367.07	13,511.65
<p>1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)</p>	0.00	0.00
<p>2. Total adjusted base expenditure amounts (Line A plus Line A.1)</p>	6,953,367.07	13,511.65
<p>B. Required effort (Line A.2 times 90%)</p>	6,258,030.36	12,160.49
<p>C. Current year expenditures (Line I.E and Line II.B)</p>	7,156,677.25	12,551.39
<p>D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)</p>	0.00	0.00

<p>E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)</p>	MOE Met	
<p>F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2024-25 may be reduced by the lower of the two percentages)</p>	0.00%	0.00%
<p>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</p>		
<p>Description of Adjustments</p>	<p>Total Expenditures</p>	<p>Expenditures Per ADA</p>
<p>Total adjustments to base expenditures</p>	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 264,879.84
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 5,641,435.88

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.70%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 0.00
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 604,790.81
2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 65,090.00

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	41,884.87
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	9,400.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	721,165.68
9. Carry-Forward Adjustment (Part IV, Line F)	119,618.55
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	840,784.23
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,298,989.49
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,016,479.50
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	580,341.47
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	140,301.91
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	7,800.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	3,578.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	849,282.62
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	190,600.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	7,087,372.99
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment	
(For information only - not for use when claiming/recovering indirect costs)	
(Line A8 divided by Line B19)	10.18%
D. Preliminary Proposed Indirect Cost Rate	
(For final approved fixed-with-carry-forward rate for use in 2024-25 see www.cde.ca.gov/fg/ac/ic)	
(Line A10 divided by Line B19)	11.86%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	721,165.68
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	134,830.92
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (10.39%) times Part III, Line B19); zero if negative	119,618.55
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (10.39%) times Part III, Line B19) or (the highest rate used to recover costs from any program (2.73%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	119,618.55
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	119,618.55

Approved indirect cost rate: 10.39%
 Highest rate used in any program: 2.73%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
62	3219	57,386.34	1,568.66	2.73%
62	5810	44,976.12	227.88	0.51%

Unaudited Actuals
2022-23 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	288,102.42		126,875.05	414,977.47
2. State Lottery Revenue	8560	131,519.98		65,440.59	196,960.57
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		419,622.40	0.00	192,315.64	611,938.04
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00		0.00	0.00
2. Classified Salaries	2000-2999	0.00		0.00	0.00
3. Employee Benefits	3000-3999	0.00		0.00	0.00
4. Books and Supplies	4000-4999	36,305.95		15,862.21	52,168.16
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	7,081.00			7,081.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800			0.00	0.00
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			0.00	0.00
6. Capital Outlay	6000-6999	0.00		0.00	0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211, 7212, 7221, 7222, 7281, 7282	0.00			0.00
b. To JPAs and All Others	7213, 7223, 7283, 7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399	0.00			0.00
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		43,386.95	0.00	15,862.21	59,249.16
C. ENDING BALANCE (Must equal Line A6 minus Line B12)	979Z	376,235.45	0.00	176,453.43	552,688.88
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K-12	3,892,201.41	1,906,820.76	5,799,022.17	683,357.33		6,482,379.50
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00		0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	0.00	0.00	0.00	0.00		0.00
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	817,758.29	51,656.81	869,415.10	102,451.96		971,867.06
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
Other Goals							
7110	Nonagency - Educational	200,075.71	103,313.62	303,389.33	35,751.43		339,140.76
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					0.00	0.00
----	Other Outgo					0.00	0.00
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	0.00		0.00
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00		0.00
----	Total General Fund and Charter Schools Funds Expenditures	4,910,035.41	2,061,791.19	6,971,826.60	821,560.72	0.00	7,793,387.32

Unaudited Actuals
2022-23
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	3,874,384.07	0.00	17,689.34	0.00	0.00	128.00	0.00			0.00	0.00	3,892,201.41
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4830	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	357,288.77	0.00	0.00	215,802.90	244,666.62	0.00	0.00			0.00	0.00	817,758.29
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	42,954.94	0.00	0.00	0.00	157,120.77	0.00	0.00	0.00	0.00	0.00	0.00	200,075.71
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		4,274,627.78	0.00	17,689.34	215,802.90	401,787.39	128.00	0.00	0.00	0.00	0.00	0.00	4,910,035.41

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	812,819.94	1,093,780.82	220.00	1,906,820.76
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	51,656.81	0.00	0.00	51,656.81
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	103,313.62	0.00	0.00	103,313.62
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)	0.00	0.00	0.00	0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00
Total Allocated Support Costs		967,790.37	1,093,780.82	220.00	2,061,791.19

Unaudited Actuals
2022-23
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Central Administration Costs (CAC)

A.	Central Administration Costs in General Fund and Charter Schools Funds	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	140,301.91
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000 - 7999)	7,800.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	608,368.81
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	65,090.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	821,560.72
B.	Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	4,910,035.41
2	Total Allocated Costs (from Form PCR, Column 2, Total)	2,061,791.19
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	6,971,826.60
C.	Direct Charged Costs in Other Funds	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D.	Total Direct Charged and Allocated Costs (B3 + C5)	6,971,826.60
E.	Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)	11.78%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000- 9999)	Total
Food Services (Objects 1000-5999, 6400-6920)	0.00				0.00
Enterprise (Objects 1000-5999, 6400-6920)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6700)			0.00		0.00
Other Outgo (Objects 1000 - 7999)				0.00	0.00
Total Other Costs	0.00	0.00	0.00	0.00	0.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K-12	3,892,201.41	1,906,820.76	5,799,022.17	683,357.33		6,482,379.50
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00		0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	0.00	0.00	0.00	0.00		0.00
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	817,758.29	51,656.81	869,415.10	102,451.96		971,867.06
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
Other Goals							
7110	Nonagency - Educational	200,075.71	103,313.62	303,389.33	35,751.43		339,140.76
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					0.00	0.00
----	Other Outgo					0.00	0.00
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	0.00		0.00
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00		0.00
----	Total General Fund and Charter Schools Funds Expenditures	4,910,035.41	2,061,791.19	6,971,826.60	821,560.72	0.00	7,793,387.32

Unaudited Actuals
2022-23
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	3,874,384.07	0.00	17,689.34	0.00	0.00	128.00	0.00			0.00	0.00	3,892,201.41
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4830	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	357,288.77	0.00	0.00	215,802.90	244,666.62	0.00	0.00			0.00	0.00	817,758.29
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	42,954.94	0.00	0.00	0.00	157,120.77	0.00	0.00	0.00	0.00	0.00	0.00	200,075.71
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		4,274,627.78	0.00	17,689.34	215,802.90	401,787.39	128.00	0.00	0.00	0.00	0.00	0.00	4,910,035.41

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	812,819.94	1,093,780.82	220.00	1,906,820.76
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	51,656.81	0.00	0.00	51,656.81
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	103,313.62	0.00	0.00	103,313.62
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)	0.00	0.00	0.00	0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00
Total Allocated Support Costs		967,790.37	1,093,780.82	220.00	2,061,791.19

Unaudited Actuals
2022-23
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Central Administration Costs (CAC)

A.	Central Administration Costs in General Fund and Charter Schools Funds	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	140,301.91
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000 - 7999)	7,800.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	608,368.81
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	65,090.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	821,560.72
B.	Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	4,910,035.41
2	Total Allocated Costs (from Form PCR, Column 2, Total)	2,061,791.19
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	6,971,826.60
C.	Direct Charged Costs in Other Funds	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D.	Total Direct Charged and Allocated Costs (B3 + C5)	6,971,826.60
E.	Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)	11.78%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000- 9999)	Total
Food Services (Objects 1000-5999, 6400-6920)	0.00				0.00
Enterprise (Objects 1000-5999, 6400-6920)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6700)			0.00		0.00
Other Outgo (Objects 1000 - 7999)				0.00	0.00
Total Other Costs	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals
2022-23
Form and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents				Classroom Units		Pupils Transported	
	Instructional Supervision and Administration (Functions 2100 - 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)	
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	0.00	122,465.84	667,118.45	178,206.08	893,780.82	200,000.00	220.00	
B. Enter Allocation Factor(s) by Goal: <small>(Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)</small>	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)	
Instructional Goals	Description							
0001	Pre-Kindergarten							
1110	Regular Education, K-12	31.47	31.47	31.47	897,780.82	200,000.00	220.00	
3100	Alternative Schools							
3200	Continuation Schools							
3300	Independent Study Centers							
3400	Opportunity Schools							
3550	Community Day Schools							
3700	Specialized Secondary Programs							
3800	Career Technical Education							
4110	Regular Education, Adult							
4610	Adult Independent Study Centers							
4620	Adult Correctional Education							
4630	Adult Career Technical Education							
4760	Bilingual							
4850	Migrant Education							
5000-5999	Special Education (allocated to 5001)	2.00	2.00	2.00				
6000	ROC/P							
Other Goals	Description							
7110	Nonagency - Educational	4.00	4.00	4.00				
7150	Nonagency - Other							
8100	Community Services							
8500	Child Care and Development Services							
Other Funds	Description							
--	Adult Education (Fund 11)							
--	Child Development (Fund 12)							
--	Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors		0.00	37.47	37.47	37.47	897,780.82	200,000.00	220.00

Unaudited Actuals
Unaudited Actuals 2022-23
Technical Review Checks
Phase - All
Display - Exceptions Only

Redding School of the Arts

Shasta County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

GENERAL LEDGER CHECKS

OBJ-POSITIVE - (Warning) - The following objects have a negative balance by resource, by fund:

Exception

FUND	RESOURCE	OBJECT	VALUE
62	0000	6900	(\$50,433.22)

Explanation: Depreciation Expense.

SUPPLEMENTAL CHECKS

IC-PCT - (Warning) - The straight indirect cost percentage (i.e., WITHOUT the carry-forward adjustment) is less than 2% or exceeds 9%. LEAs, regardless of their size or type, with rates outside of these guidelines have usually incorrectly coded general administrative costs (e.g., fiscal services, personnel/human services, central support, and centralized data processing). Please review the Indirect Cost Rate Worksheet (Form ICR) paying special attention that costs coded to the indirect cost functions are consistent with the definitions in the California School Accounting Manual. Also, to help with your review, the Indirect Cost Rate Worksheet section of the SACS Software User Guide contains a list of common problem areas. If general administration costs are incorrectly coded, make the necessary data corrections; if costs are correct, please provide an explanation identifying the major contributing factors to the rate.

Exception

Straight indirect cost percentage before carry-forward adjustment (Form ICR, Part III, Line C is	\$10.18 %
--	-----------

Explanation: RSA choose not to charge the full in direct amount, this amount is accurate

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.2 – 2023/24 General Extra Duty Stipend
Salary Schedule - Amended

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Amended General Extra Duty
Stipend Salary Schedule

BACKGROUND:

RSA is amending the General Extra Duty Stipend Salary Schedule to include a classroom facility use stipend for the purpose of an After School Care Program. The stipend amount varies based on frequency of individual teacher classroom use and is payable per trimester. Approval of this stipend would be retroactive to 8/16/2023.

➤ See Attached: General Extra Duty Stipend Salary Schedule - Amended

REFERENCE:
Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

Redding School of the Arts
2023/24 General Extra Duty Stipend Schedule

STIPEND

AMOUNT

After School Care Classroom

- Daily Use \$500/Trimester
- Monday Use (Only) \$100/Trimester

*Classified Paraprofessional SPED Assessment	\$50/Assessment
Fox Activities Club Team Advisor (FACT)	\$1,685/Annual
High School Advisory <u>Teacher</u>	\$2,500/Annual
High School Dual Enrollment Coordinator	\$5,000/Annual
Math Counts Advisor	\$1,285/Annual
Mentor/Coach/Department Chair/Lead Teacher	\$1,070/Annual
Overnight Camp Chaperone	\$107/Daily
Student Council <u>ASB</u> Advisor	\$1,715/Annual
Teacher on Special Assignment (TOSA)	\$5,000/Annual
Theater Manager/School Performance Advisor	\$2,140/Annual
Training Stipend	Daily Sub Rate
Yearbook Advisor	\$1,500/Annual

** Applies to Special Education Paraprofessionals with Testing Qualification Level B.*

The set stipend amount has no direct correlation to the amount of time the employee contributes to the project. Stipends are paid on a monthly basis, based on the employees pay cycle, and roll forward from year to year, until the employee is terminated and/or resigns from the position.

Approved: 4/14/2020
 Amended: 4/13/2021
 Amended: 10/18/2022 (Retro 7/1/2022)
 Amended: 3/14/2023
 Amended: 5/16/2023
Amended: 9/14/2023

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.3 – 2023/24 Classified Salary Schedule

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Classified Salary Schedule

BACKGROUND:

RSA is proposing to amend the Classified Salary Schedule to reflect a change to the Attendance Clerk position from Column C to Column D. Approval of this change would be retroactive to 7/1/2023.

- See Attached: 2023/24 Classified Salary Schedule

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

Redding School of the Arts

Classified Salary Schedule

2023/2024

Effective July 1, 2023

	Elect *					
Step	A	B	C	D	E	F
1	\$ 15.96	\$ 16.12	\$ 16.28	\$ 18.22	\$ 23.88	\$ 31.12
2	\$ 15.98	\$ 16.14	\$ 16.30	\$ 18.68	\$ 24.52	\$ 36.44
3	\$ 16.01	\$ 16.17	\$ 16.33	\$ 19.18	\$ 25.20	\$ 41.76
4	\$ 16.03	\$ 16.19	\$ 16.70	\$ 19.69	\$ 25.90	
5	\$ 16.06	\$ 16.43	\$ 17.14	\$ 20.23	\$ 26.61	
6	\$ 16.08	\$ 16.86	\$ 17.59	\$ 20.77	\$ 27.33	
7	\$ 16.16	\$ 17.31	\$ 18.05	\$ 21.33	\$ 28.09	
8	\$ 16.24	\$ 17.77	\$ 18.52	\$ 21.91	\$ 28.87	
9	\$ 16.32	\$ 18.00	\$ 18.78	\$ 22.21	\$ 29.27	
10	\$ 16.41	\$ 18.25	\$ 19.01	\$ 22.49	\$ 29.67	
11	\$ 16.57	\$ 18.47	\$ 19.28	\$ 22.81	\$ 30.09	
12	\$ 16.74	\$ 18.74	\$ 19.53	\$ 23.12	\$ 30.49	
13	\$ 16.76	\$ 18.97	\$ 19.79	\$ 23.44	\$ 30.93	
14	\$ 16.78	\$ 19.22	\$ 20.11	\$ 23.75	\$ 31.37	
15	\$ 16.81	\$ 19.48	\$ 20.32	\$ 24.08	\$ 31.79	
16	\$ 16.81	\$ 19.73	\$ 20.61	\$ 24.38	\$ 32.26	
17	\$ 16.81	\$ 20.00	\$ 20.89	\$ 24.75	\$ 32.70	
18	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.15	
19	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.25	
20	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.36	

RSA - Categories

Grade A - After Sch Care Para 1, Classroom Para, Student Supervision Para

Grade B - After Sch Care Para II, Classroom Para II, Custodian/Maint 1, Lead Yard Supv Para, Office Clerk, Teach Assist

Grade C - After Sch Care Supervisor, Health Clerk, Library Info Specialist, Receptionist, SpEd Para

Grade D - Ampitheater Tech, **Attendance Clerk**, Facilities Mech Tech, School Secretary, Tech Support

Grade E - Administrative Assistant, Registrar, IT Supervisor, Payroll/HR Tech

Grade F - Speciality Elective Paraprofessionals/Instructors i.e. Mandarin, Drama, etc. applies to those working

* Elective Not Step related

* Elective Hourly Substitute Pay Rate: \$25.00

Stipends: \$250 AA Degree
 \$500 BA Degree

Effective July 1, 2022, Employees will be eligible for longevity pay of 3% for 21-24 years of service and 5% for 25+ years of service. Longevity pay is to be implemented as of July 1 after the year the employee completes the required 20 or 24 years of consecutive service with RSA

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.4 – Update Authorized Signers on the Umpqua High School Student Body Bank Account

- 2.4.1 Remove Sarah Spaschak as authorized signer on the High School Student Body Account
- 2.4.2 Add Diana Ruvalcaba as authorized signers on the High School Student Body Account

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Authorized Signers

BACKGROUND:

The Governing Board will annually review the list of personnel who are authorized signers on the school’s bank accounts. The list will be updated to comply with RSA’s internal control policies.

RSA seeks approval in order to remove Sarah Spaschak as authorized signer on the High School Student Body Account and add Diana Ruvalcaba in her place.

Existing signers will remain on the Umpqua account as listed:

High School Student Body Account: Lane Carlson, Carol Wahl, and Audelia Morfin

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.5 –High School Building Committee Update

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Administration will provide the board with an update on the high school & theater building plans & construction.

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.6 – School Site Safety Committee Meeting Update

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The board will review and discuss the School Site Safety Committee meeting minutes from 9/11/2023.

REFERENCE:
School Site Safety Committee Minutes

School Site Safety Committee Minutes

Redding School of the Arts
September 11, 2023 8:15am
RSA Community Room



REDDING SCHOOL of the ARTS

Attendees

Lane Carlson, Blake Schack, Carol Wahl, Candice Percia, Sophia Zaniroli, Jon Sheldon

Agenda

1. Standard Response Protocol (SRP)
 - a. Signage
 - i. Laminated signs detailing the SRP will be hung in each classroom by Blake.
 - ii. Booklets detailing the SRP will be given out at the next teacher meeting.
 - b. Drills
 - i. Candice will create a “Teach-To” regarding the SRP.
 - ii. We will have a lockdown drill in January after the All Staff Meeting.
 - iii. We will communicate with students and parents before conducting the drill.
 - c. Other
 - i. Add Rosanna to receive Shascom notifications.
2. Traffic Flow
 - a. Observations/Needs
 - i. The committee discussed the current traffic situation. Since the high school will change things next year there were some solutions the committee decided to wait on. The committee did decide to go ahead with a few solutions listed below in point b.
 - b. Signage and traffic control devices
 - i. Add five permanent signs
 - ii. Add dots or reflectors to the bend in the driveway
 - iii. Purchase more cones
3. Student Behavior Expectations
 - a. Signs
 - i. Lane and Candice will get quotes for getting signs made to post in various areas throughout the school.
 - ii. Lane and Candice will specify the locations of the signs.
 - b. Restroom behavior
 - i. Trash cans will be put in the restrooms
 - ii. Candice will create a “Teach-To” about how to use the toilets.
4. Big Ideas
 - a. Fencing
 - i. PTC is very keen on adding fencing.
 - ii. Chain Link Fence across the back gravel lot was determined to be best.
 - iii. Pursue climate resistant fence for the Northwest corner.
 - b. SRO (shared or mock Police Car)
 - i. An SRO is not in RPD’s budget right now.
 - ii. A mock Police car was deemed ineffective.

Submitted by: Blake Schack 9/11/2023

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.7 – Set Date for Governing Board Goal Setting Meeting

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Meeting Date

BACKGROUND:

The Governing Board meets annually to discuss and set goals for the coming school year and conduct board member training through CSDC.

The board will discuss possible/open dates for their annual goal setting meeting. The proposed dates are Tuesday, October 3rd or Thursday, October 19th.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Board Internal Business

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.8 – Review of RSA LiveBinder

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Admin will review the electronic RSA Staff LiveBinder with the board. The LiveBinder serves as an informational resource containing RSA's: Charter information, board bylaws, policies, adopted budget, SARC report, family/employee handbooks, and LCAP information.

REFERENCE:
RSA LiveBinder

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.9 – 2023/24 Executive Director Goals

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Lane Carlson will share his professional goals with the board for the 2023/24 school year.

REFERENCE:
Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

23-24 Goals of the Director

- 1. Successfully implement Extended Learning Opportunities Plan.**
- 2. Get high school construction process near completion of phase 1.**
- 3. Formulate an intentional professional development plan.**
 - a. Targeted use of PD time**
 - b. Improve employee evaluation process**
- 4. Implement an organized paperwork management system.**
- 5. Improve Administrative presence/visibility in classrooms, on the playground and at school events.**